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September 21, 2021

# COUNCIL AGENDA PERRY EVENTS CENTER 1121 MACON ROAD, PERRY, GA 31069

6:00 PM

**To join the meeting by Facebook:** Use this URL - facebook.com/cityofperryga This will allow you to view and hear the meeting.

- 1. <u>Call to Order</u>: Mayor Randall Walker, Presiding Officer.
- 2. Roll:
- 3. Invocation and Pledge of Allegiance to the Flag: Mayor Randall Walker
- 4. Recognition(s)/Presentation(s):
  - 4a. Perry Police Department promotions Chief S. Lynn.

1. Sgt. Ike Wilcox Promoted to Detective Sergeant, Criminal

**Investigations Division** 

2. Sgt. Justin West Promoted to Detective Sergeant, Criminal

**Investigations Division** 

3. Cpl. Aaron Conner Promoted to Sergeant, Patrol Division

4. Cpl. Brenna Banks Promoted to Sergeant, Patrol Division

- 5. <u>Community Partner(s) Update(s):</u>
- 6. <u>Citizens with Input.</u>
- 7. <u>Review of Minutes</u>: Mayor Randall Walker
  - 7a. Council's Consideration Minutes of the August 30, 2021 strategic planning session, August 31, 2021 strategic planning session, September 7, 2021 pre council meeting, and September 7, 2021 council meeting. (Council Member Hunt was absent from September 7, 2021 meetings.)
- 8. Old Business:
  - 8a. Ordinance(s) for Second Reading(s) and Adoption:
    - 1. **Second Reading** of an ordinance for the annexation of property to the City of Perry. The property is located at 315 Langston Road; Tax Map No. 005500 198000 Mr. B. Wood.

- 2. **Second Reading** of an ordinance for the Zoning of Land to GU, Government Use. The property is located at 315 Langston Road; Tax Map No. 005500 198000 Mr. B. Wood.
- 3. **Second Reading** of an ordinance for the annexation of property to the City of Perry. The property is located at 433 Langston Road; Tax Map No. 005500 196000 Mr. B. Wood.
- 4. **Second Reading** of an ordinance for the rezoning of property from R-AG (County), Residential-Agricultural District to R-2A (City), Single-family Residential District. The property is located at 433 Langston Road; Tax Map No. 005500 196000 Mr. B. Wood
- 9. Any Other Old Business: Mayor Randall Walker
  - 9a. Mayor Randall Walker
  - 9b. Council Members
  - 9c. City Attorney Brooke Newby
  - 9d. City Manager Lee Gilmour
  - 9e. Assistant City Manager Robert Smith
- 10. New Business: Mayor Randall Walker
  - 10a. <u>Matters referred from September 20, 2021 work session and September 21, 2021 pre council meeting.</u>
  - 10b. Resolution(s) for Consideration and Adoption:
    - 1. Resolution to accept property from Utility Services Realty Co., Inc. relative to Creekwood Park Entrance Project Ms. B. Newby.
    - 2. Resolution accepting ownership and maintenance of rights-of-way and certain infrastructure in Hawk's Landing Subdivision Mr. B. Wood.
    - 3. Resolution accepting ownership and maintenance of rights-of-way and certain infrastructure in Hawk's Nest Subdivision Mr. B. Wood.
    - 4. Resolution accepting ownership and maintenance of rights-of-way and certain infrastructure in Somerset Subdivision, Phase 5 Mr. B. Wood.
- 11. Council Members Items:
- 12. Department Heads/Staff Items.
- 13. General Public Items:
- 14. <u>Mayor Items:</u>
- 15. Adjourn.

#### **MINUTES**

#### STRATEGIC PLANNING SESSION OF THE PERRY CITY COUNCIL

August 30, 2021 **5:00 P.M.** 

- 1. <u>Call to Order</u>: Mayor Randall Walker, Presiding Officer, called to order the strategic planning meeting held on August 30, 2021, at 5:00 p.m.
- 2. <u>Elected Officials Present:</u> Mayor Randall Walker; Mayor Pro Tempore Robert Jones, Council Members Riley Hunt, Joy Peterson, Willie King, Darryl Albritton\*, and Phyllis Bynum-Grace.

\*Council Member Darryl Albritton left the meeting at 6:24 p.m.

Elected Official Absent: None.

Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, Assistant City Manager Robert Smith, and Recording Clerk, Joni Ary.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Brenda King – Director of Administration, Mitchell Worthington – Finance Director, Annie Warren – City Clerk, Chief Lee Parker – Fire and Emergency Services, Tabitha Clark – Communications Administrator, Anya Turpin – Special Events Manager, Holly Wharton – Community Planner, Matt White – Senior Personnel Technician, Bob Taylor – Vehicle Maintenance Manager, Karen Bycenski – Personnel Manager, Mirian Arrington – Chief Court Clerk, and Val Sanders – Customer Service Manager.

<u>Guests/Speakers</u>: Laura Mathis and Taylor Stickels – Middle Georgia Regional Commission.

Media: None.

3. <u>Items for Review/Discussion.</u>

3a. <u>COVID-19 restrictions policy.</u>

Mr. Gilmour presented to Mayor and Council the City's COVID-19 restrictions policy. Mr. Gilmour stated that after assessing staff input and the Houston County's hospital systems new cases/hospitalization the following restrictions are recommended when the number of new cases equals or exceeds 112 and/or the number of hospitalizations COVID patients in Houston County hospitals equals or exceeds 33, the Administration recommends enacting the restrictions as outlined.

The COVID-19 restrictions shall be: 1) Canceling or postponing any City-sponsored special events with participation anticipated to exceed thirty (30) persons for indoor and outdoor events. 2) Canceling or postponing and City

Leisure Services programs scheduled for indoors and 3). Require indoor City activities to abide with masking and social distance CDC guidelines.

Council Member Bynum-Grace motioned to approve the COVID-19 restrictions as outlined. Council Member King seconded the motion and it carried unanimously.

#### 3b. Consider moratorium on ice machines.

Mrs. Newby presented to Mayor and Council a request to consider a moratorium on ice machines for 120 days. Mrs. Newby asked that the wording be changed from "ice machines" to self-service vending machines.

Adopted Resolution No. 2021-35 for a moratorium on self-service vending machines for 120 days. Council Member Albritton motioned to adopt the resolution as submitted; Mayor Pro Tempore Jones seconded the motion and it carried unanimously. (Resolution No. 2021-35 has been entered into the City's official book of record).

#### 3c. Strategic Planning Process.

Ms. Laura Mathis thanked Mayor and Council for agreeing for the Middle Georgia Regional Commission to assist the City with the Strategic Planning process. Ms. Mathis stated each presenter will have 15 minutes to present.

#### 1. Personnel.

Mr. White presented to Mayor and Council the strategic plan for the Personnel office. Mr. White outlined the mission and goals for the Personnel office and future growth areas. The mission is to provide development for staff members who provide the highest quality services to the public. The action items would be to hire one additional technician within the next 12 months and within 3 years hire an additional technician. The Personnel office will begin drafting a new personnel manual to be presented to Mayor and Council.

#### 2. Finance.

Mr. Worthington presented to Mayor and Council the strategic plan for the finance office. Mr. Worthington outlined the areas of potential growth in the Finance Department. The action items would be to hire an Assistant Finance Director that allows dedicated staff for purchasing and treasury management. The action items are to instate an annual review of Purchasing Policy & Procedures, establish a Treasury Management Policy and formalize a City's reserve policy.

Mayor Walker asked if there was anything Mayor and Council could do to assist with the action items to help your department be successful?

Mr. Mitchell stated that it would be to hire someone with analytical skills or get training in that field and direction from Council.

Mr. White stated that it would be to hire the additional technician and push forward policies for employees that are competitive in this new job market.

#### 3. Administration.

Ms. King presented to Mayor and Council the mission of the Department of Administration is to provide long-term sustainability and to ensure equitable distribution of information and services. The future goals are upgrades to the telecommunications equipment, records retention, and hiring an assistant. Ms. King presented Vehicle Maintenance goals are to design and construct vehicle storage and work area, purchase and equip service vehicles, hiring two mechanics over the next five years, hiring a welder/fabricator, and ASE Certification for the department.

Mayor Walker asked if there was anything Mayor and Council could do to assist with the action items to help your department be successful?

Ms. King stated to accomplish the action items additional equipment (service truck and equipment), additional mechanic, and admin assistant are needed.

#### 4. City Clerk.

Ms. Warren presented to Mayor and Council the mission and goals for the Office of the City Clerk are to manage and preserve the official records of the City. Some of the future goals are to index and scan Council's Deeds and Easements to an off-site repository, eSCRIBE implementation, cross-train staff to ensure long-term sustainability, cowrite the records management policy/manual, conduct instructional candidate meetings, voter outreach, and civic education. Ms. Warren stated her recommendation is to hire an Assistant/Deputy City Clerk in the next 18 months.

Mayor Walker asked if there was anything Mayor and Council could do to assist with the action items to help your department be successful?

Ms. Warren stated to hire additional support for the department.

#### 5. Municipal Court.

Mrs. Arrington reviewed with Mayor and Council the mission and goals for the Municipal Court. Mrs. Arrington stated some of the goals are improving individual access on the City's website and the clerk's office to review open records, virtual hearings, request 30-day extensions, and informational videos. Mrs. Arrington stated she is working on creating a Municipal Court FB page and setting up a Self-Help space for citizens to use. Some of the future goals within the next 2-3 years are to hire an additional full-time Clerk. One challenge in municipal court is employee burnout, recommending recruit bilingual staff, create a mental health and wellness program, and possible flexible scheduling.

Mayor Walker asked if there was anything Mayor and Council could do to assist with any items to help your department be successful?

Mrs. Arrington stated to address technology support (improving individual access to information online) and hiring bilingual staff.

#### 6. Customer Service.

Ms. Sanders reviewed with Mayor and Council the Comprehensive Plan for Customer Service. The ability to maintain efficiency with the increased workload, staying current with technology, decrease postage costs, increase self-service payments and applications, and increase City App use for work orders. Taking ownership of interactions to arrive at a conclusion or solution for the customers. Having efficiency in billing with tower and meter maintenance, software enhancements, and billing accuracy.

Mayor Walker asked if there was anything Mayor and Council could do to assist with any items to help your department be successful?

Ms. Sanders stated clear and concise instructions and rules for customers.

#### 7. <u>Communications.</u>

Ms. Clark presented to Mayor and Council the mission and goals for the Communications department. With the increased scope of work for the City departments, recommends hiring an additional staff member for website maintenance. The City increased transparency through live streaming recommends an investment in quality video and audio equipment. The City's goal for communication outreach, recommends fostering open communications with civic groups, provide information kiosks in strategic locations throughout the City.

Mayor Walker asked if there was anything Mayor and Council could do to assist with any items to help your department be successful?

Ms. Clark stated that she is in of additional staffing support with the backlog of work.

Ms. Mathis thanked the presenters and stated that the next round of presenters will be held tomorrow night.

#### 4. <u>Council Member Items.</u> None.

Mayor Walker entertained a motion to go into executive session for real estate.

5. <u>Executive Session entered at 6:28 p.m.:</u> Council Member Hunt moved to adjourn the strategic planning meeting and enter into executive session for the purpose of real

- estate acquisition. Council Member King seconded the motion and it carried unanimously.
- 6. <u>Executive Session adjourned at 6:54 p.m., Strategic Planning meeting reconvened.</u>
  Council adjourned the executive session held August 30, 2021 and reconvened into the strategic planning meeting.
- 7. Adopted Resolution No. 2021-36, stating the purpose of the executive session held on August 30, 2021, was to discuss real estate acquisition. Council Member Peterson moved to adopt a resolution stating the purpose of the executive session held on August 30, 2021, was to discuss real estate acquisition; Council Member Hunt seconded the motion and it carried unanimously. No action was taken. (Resolution No. 2021-36 has been entered in the City's official book of record).
- 8. Adjournment: There being no further business to come before Council in the strategic planning meeting held August 30, 2021, Council Member Bynum-Grace motioned to adjourn the meeting at 6:54 p.m. Mayor Pro Tempore Jones seconded the motion and it carried unanimously.

#### **MINUTES**

## STRATEGIC PLANNING SESSION OF THE PERRY CITY COUNCIL

August 31, 2021 **5:00 P.M.** 

1. <u>Call to Order</u>: Mayor Randall Walker, Presiding Officer, called to order the strategic planning session held August 31, 2021 at 5:00 p.m.

#### 2. <u>Roll</u>:

<u>Elected Officials Present</u>: Mayor Randall Walker; Mayor Pro Tempore Robert Jones, Council Members Phyllis Bynum-Grace, Willie King, Riley Hunt, Darryl Albritton, and Joy Peterson.

Elected Officials Absent: none

Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, Assistant City Manager Robert Smith, and Recording Clerk Annie Warren

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker - Perry Fire and Emergency Services Department, Brenda King – Director of Administration, Mitchell Worthington – Finance Director, Bryan Wood – Director of Community Development, Sedrick Swan – Director of Leisure Services, Ansley Fitzner – Public Works Superintendent, Ashley Hardin – Economic Development Administrator, Holly Wharton – Community Planner, Captain Heath Dykes – Perry Police Department, Lt. James Buck – Perry Police Department, Assistant Fire Chief Kirk Crumpton - Perry Fire and Emergency Services Department, Fire Marshall Darryl Kitchens- Perry Fire and Emergency Services Department, Senior Fire Training Chief Charles Mundy – Perry Fire and Emergency Services Department, and Tabitha Clark – Communications Administrator.

<u>Guest(s)/Speaker(s)</u>: Laura Mathis and Joe Black - Middle Georgia Regional Commission, and Travis Falcione – ESG Operations, Inc.

Media: none

- 3. <u>Items of Review/Discussion</u>: Mayor Randall Walker
  - 3a. Strategic Planning Process

Ms. Laura Mathis stated this is evening two of the strategic planning process and each presenter will have 15 minutes to make their presentation.

- 1. Community Development. Mr. Wood presented to Mayor and Council the strategic plan for the Department of Community Development. Mr. Wood outlined the mission, goals, and action items for the department. Mr. Wood discussed the expected development trends through 2026, projected development areas and the various functions within the department. The action items include adding a new Community Planner, Code Compliance Specialist, Building Inspector, Administrative Assistant, Stormwater inspector, two Utility construction inspectors, and a new GIS Analyst position.
- 2. Economic Development. Ms. Hardin presented to Mayor and Council the strategic planning assessment for the Economic Development Department. Ms. Hardin's areas of discussion were additional growth on Commercial Corridors off 1-75, redevelopment, continuing workforce development efforts, entrepreneurship, business recruitment, and continued business retention and expansion. Future needs of the department are: continued technology investment on sites and buildings database for marketing properties and providing data for projects, maintaining commercial realtor, developer and property owner relationships and marketing to them, administrative support, consider developing incentive policy for vacant blighted commercial properties beyond state Opportunity Zone, and explore other incentive opportunities once Rural Zone ends.
- 3. <u>Downtown.</u> Mr. Smith presented to Mayor and Council the 5-year snapshot for the Downtown Perry. The areas of focus for downtown were development, beautification efforts, technology, connectivity, and parking.
- Leisure Services. Mr. Swan presented to Mayor and Council the strategic plan update for the Department of Leisure Services. Mr. Swan outlined the goals, main areas of focus and action items for the department. The goals of the department included developing and implementing new and diverse recreation activities/services to the public, provide toddler-oriented offerings at park sites, provide exercise options at parks sites, target recruitment and retention of minority-owned businesses, recognize and celebrate the diversity that exists in Perry, outreach to minority communities and community events and outreach through civic groups, churches, etc. The focus areas were equity/diversity/inclusion, infrastructure/service provisions, and community engagement/excellence/communities. The future needs of the department included a Special Programs Coordinator, two additional Athletic Maintenance Personnel, and seasonal employees.
- 5. <u>Utilities.</u> Mr. Falcione presented to Mayor and Council the strategic initiative for water, wastewater and natural gas. Mr. Falcione outlined the principal goals, strategic focus areas, and future action items. The goals included reliable and uninterrupted water, sewer and gas service; highest quality/safe/exceeding regulatory guidelines; responsive to

community needs and growth; and in the event of a natural disaster the citizens of Perry can rest assure the utility department will strive to keep utility services uninterrupted. The strategic focus areas included aging infrastructure, regulatory changes, capacity needs, and water source and treatment upgrades needed if the City discontinues purchase of water from Houston County. Future growth action items included 18 additional staff members, vac truck, tractor, 8 crew trucks, miniexcavator, and covered storage for equipment and materials.

- 6. Public Works. Ms. Fitzner presented the strategic plan for the Public Works department. Ms. Fitzner outlined the mission statement, goals and future needs for the department. The strategic plan focus areas were growth and sustainability, quality of life, service provision and organizational excellence. The future needs of the department included an additional 12 positions, 3 landscape mowers, solid waste knuckle-boom truck, 2 custodial vehicles, building maintenance truck, animal control vehicle, infrastructure vehicle, infrastructure tractor mower, bucket truck, stormwater vehicle, front deck tractor mower, and jettrailer.
- 7. Fire. Chief Parker presented the Perry Fire and Emergency Services strategic planning assessment. Chief Parker outlined the strategic plan focus areas, and future growth areas. The plan focus areas were Administration (Organizational Excellence/Equity and Diversity), Community Risk Reduction Programs (Community Engagement and Accountability), Technology (Organizational Excellence/Service Provision), Infrastructural (Growth and Sustainability), Equipment (Service Provision), Facilities (Growth and Sustainability), Staffing (Organizational Excellence/Service Provision), and Apparatus (organizational Excellence/Service Provision). Future growth areas included headquarters renovation, fire stations, and fire training facility. Future needs of the department included 2 additional shift fire inspector positions, Fire/Life Safety Educator, purchase additional ladder truck, rescue truck, brush truck, and utility vehicle.
- 8. Police. Chief Lynn presented to Mayor and Council the Perry Police Department strategic planning initiative. Chief Lynn outlined the core areas and action items. The core areas identified were Service Demand, Community Engagement, Staffing, Technology, and Facilities/Infrastructure. Future action items included adding an additional Detective, Civilian Crime Analyst, Administrative Support, Logistics Support, Drug/Gang Investigator, full-time Training Officer, FLOCK Camera Systems, Portable Camera Systems, and Drone/Unmanned Aerial Vehicle. Goals included maintaining the desired level of service to Perry citizens, minimize the negative impact of growth on crime and safety and to be the foundation of the Perry Brand.
- 4. <u>Council Member Items.</u> Council had no reports.

Mr. Gilmour, Mr. Smith and Ms. Newby had no reports.

Mayor Walker entertained a motion to go into executive session for real estate acquisition.

- 5. <u>Executive Session entered at 7:25 p.m.:</u> Mayor Pro Tempore Jones moved to adjourn the work session and entered into executive session for the purpose of real estate acquisition. Council Member King seconded the motion and it carried unanimously.
- 6. Executive Session adjourned at 7:33 p.m.; Council strategic planning session reconvened. Council adjourned the executive session held August 31, 2021 and reconvened into the council strategic planning session.
- 7. Adopted Resolution No. 2021-37 stating the purpose of the executive session held on August 31, 2021, was to discuss real estate acquisition. Council Member Hunt moved to adopt a resolution stating the purpose of the executive session held on August 31, 2021, was to discuss real estate acquisition; Council Member Peterson seconded the motion and it carried unanimously. Council Member King motioned to accept an offer from the Loudermilk Companies to acquire a portion of property at 523 Courtney Hodges Boulevard needed for part of right-of-way project Creekwood Drive \$59,500 authorizing and sell agreement. (Resolution No. 2021-37 has been entered in the City's official book of record).
- 8. <u>Adjournment:</u> There being no further business to come before Council in the work session held August 31, 2021, Council Member Bynum-Grace motioned to adjourn the meeting at 7:34 p.m. Council Member Albritton seconded the motion and it carried unanimously.

# MINUTES PRE COUNCIL MEETING OF THE PERRY CITY COUNCIL

September 7, 2021 5:00 P.M.

1. <u>Call to Order</u>: Mayor Randall Walker, Presiding Officer, called to order the pre council meeting held August 17, 2021 2021 at 5:00 p.m.

#### 2. Roll:

<u>Elected Officials Present:</u> Mayor Randall Walker, Mayor Pro Tempore Robert Jones and Council Members Joy Peterson, Willie King, Darryl Albritton, and Phyllis Bynum-Grace.

**Elected Official Absent:** Council Member Riley Hunt

<u>City Staff:</u> City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Annie Warren.

\* Assistant City Manager Smith left at 5:40 p.m.

<u>Departmental Staffing</u>: Brenda King - Director of Administration, Bryan Wood – Director of Community Development, Cody Gunn – Chief Building Official, Mitchell Worthington – Finance Director, Chief Lee Parker - Fire and Emergency Services Department, Chief Steve Lynn – Perry Police Department, Sedrick Swan – Director of Leisure Services, Ansley Fitzner – Public Works Superintendent, Anya Turpin – Special Events Manager, Holly Wharton – Community Planner, Assistant Fire Chief Kirk Crumpton – Fire and Emergency Services Department, and Ashley Hardin – Economic Development Administrator.

Media: Joe Speir - WGXA News and Ashton Akins - Houston Home Journal

Guest(s)/Speaker(s): none

- 3. <u>Items of Review/Discussion</u>: Mayor Randall Walker
  - 3a. City Hall Project. Mr. Meshserle, (1016 North Davis Drive) provided a brief overview of the building to Mayor and Council and advised an estimate total project budget of \$3,041,722. Mr. Smith discussed the functions that will be located in the new city hall and the most cost-effective way to achieve the new city hall. Administration recommended Council approve seeking construction management services proposals for phase 1 improvements and approve the design/specifications for phase 1 be awarded to JMA Architecture, Inc. Council concurred with moving forward with Administration recommendations.
  - 3b. <u>Discussion of September 7, 2021 council meeting agenda</u>.

- <u>6a. Proposed retaining of the operations at 14.050 mills.</u> Administration stated this is the third and final required public hearing to keep the millage rate at 14.050 mills.
- <u>6b. ANNEX-203-2021.</u> Ms. Wharton stated this is an annexation application for Langston Road Elementary School and the current school.
- 6c. ANNX-213-2021. Ms. Wharton stated this an annexation application by Wingate Custom Homes. The applicant is proposing to develop a 44.68-acre parcel into a single-family residential subdivision with 119 lots. The lots will range in size between 12,000 square feet and 15,318 square feet. Staff and the Planning Commission recommends approval of the annexation request and the proposed zoning classification of R-2A, single-family residential, based on the following conditions: 1) Upgrades to the Langston Place pump station and force main (if necessary) are required at the applicant's expense and 2) Applicant shall obtain a utility easement from adjacent property owner to provide access to the Langston Place pump station to be used by the City of Perry Staff for maintenance and repairs.
- 9c (1). Bid No. 2022-01 Houston Lake Drive Sidewalk Addition.

  Mr. Worthington presented for Council's consideration an award of bid for Houston Lake Drive Sidewalk Addition. Mr. Worthington stated his office received one responsive bid. Staff recommends awarding the bid to S&W Sales & Service in the amount of \$65,000.69 and the funding source is the 2018 SPLOST Fund.
- 9c (2). Bid No. 2022-03 Main Street Realignment. Mr. Worthington presented for Council's consideration an award of bid for Main Street Realignment. Mr. Worthington stated his office received three responsive bids. Staff recommends awarding the bid to the low bidder Griffin Grading & Concrete in the amount of \$654,356.99 and the funding source is the 2018 SPLOST Fund.
- 9c (3). Bid No. 2022-10 Sod Installation Stanley Property. Mr. Worthington presented for Council's consideration an award of bid for Sod Installation Stanley Property. Mr. Worthington stated his office received two responsive bids. Staff recommends awarding the bid to the low bidder Dixie Lawn & Landscaping, INC in the amount of \$37,340.00 and the funding source is the 2018 SPLOST Fund.
- 9d (1). Resolution establishing the 2021 Ad Valorem Millage Rate for the City of Perry. Administration stated to Council this resolution establishes the operations and maintenance millage rate and recommends 14.050 mills.
- 9d (2). Resolution amending the City of Perry Fee Schedule. Administration recommend Council adopt the resolution amending the fee schedule based on the details outlined in the memo dated September 7, 2021.

- 9d (3). Resolution amending the City's Personnel Management System to provide for parental leave. Administration recommended Council adopt the resolution amending the City's Personnel Management System to provide for parental leave.
- 9d (4). Resolution authorizing legal action to abate a public nuisance, 1044 Greenwood Drive. Ms. Newby reported after an investigation and inspection of the building/structure located at 1044 Greenwood Drive that it constitutes a public nuisance. The building is unfit for human habitation and cannot meet applicable minimum standards or City ordinance codes. This resolution will authorize proceeding with legal action to abate a public nuisance.
- od (5). Resolution authorizing legal action to abate a public nuisance, 1016 Duncan Avenue. Ms. Newby reported after an investigation and inspection of the building/structure located at 1016 Duncan Avenue that it constitutes a public nuisance. The building is unfit for human habitation and cannot meet applicable minimum standards or City ordinance codes. This resolution will authorize proceeding with legal action to abate a public nuisance.
- 9e. Accommodation excise tax. Administration recommended Council approve an additional position for litter control and a support position for special events based on the projected accommodation excise tax income.
- 9f. <u>Proposed job classifications.</u> Administration recommended Council approve the proposed job classifications requested by the Perry Police Department since there are no new positions requested.
- og. Georgia Power Lighting Agreement. Administration stated this is a request from Georgia Power relative to the LED lighting of streets. When the city transitioned over to LED lighting for street lighting, there were areas that were missed by Georgia Power. Georgia Power is requesting this agreement to come back before Council to make those adjustments.

Mayor Walker suggested postponing the remaining agenda items since there was limited time remaining in the meeting. Administration recommended Council postponed the remaining agenda items until Council's September 20, 2021 work session. Council concurred with Administration's recommendation.

- 3c. Strategic Planning Session presentation.
  - Special Events Ms. A. Turpin.
     Postponed until Council's September 20, 2021 work session.
- 3d. Consider proposal from Perry Fire and Emergency Services Department for shift from part-time to full-time positions Mr. L. Gilmour.

  Postponed until Council's September 20, 2021 work session.

#### 4. <u>Council Member Items:</u>

Mayor Pro Tempore Jones, and Council Members Bynum-Grace, Albritton, and King had no reports.

Council Member Peterson inquired about the future of the code enforcement position. Administration stated the city will hire a Code Enforcement Officer and four Police Officers if Council approves the millage rate of 14.050 mills.

5. Adjourn. There being no further business to come before Council in the pre council meeting held September 7, 2021 Mayor Pro Tempore Jones motioned to adjourn the meeting at 5:50 p.m. Council Member King seconded the motion and it carried unanimously.

# MINUTES REGULAR MEETING OF THE PERRY CITY COUNCIL September 7, 2021 6:00 P.M.

- 1. <u>Call to Order:</u> Mayor Randall Walker, Presiding Officer, called to order theregular meeting of the Perry City Council held August 17, 2021 at 6:00 p.m.
- 2. Roll.

<u>Elected Officials Present:</u> Mayor Randall Walker, Mayor Pro Tempore Robert Jones and Council MembersPhyllis Bynum-Grace, Willie King, Darryl Albritton, and Joy Peterson.

**Elected Official Absent:** Council Member Riley Hunt

<u>City Staff:</u> City Manager Lee Gilmour, City Attorney Brooke Newby, and Recording Clerk Annie Warren.

<u>Departmental Staffing</u>: Brenda King - Director of Administration, Bryan Wood – Director of Community Development, Cody Gunn – Chief Building Official, Mitchell Worthington – Finance Director, Chief Lee Parker - Fire and Emergency Services Department, Chief Steve Lynn – Perry Police Department, Sedrick Swan – Director of Leisure Services, Ansley Fitzner – Public Works Superintendent, Anya Turpin – Special Events Manager, Holly Wharton – Community Planner, Assistant Fire Chief Kirk Crumpton – Fire and Emergency Services Department, and Ashley Hardin – Economic Development Administrator.

Media: Joe Speir - WGXA News

Guest(s)/Speaker(s): none

3. <u>Invocation and Pledge of Allegiance to the Flag</u>: Mayor Randall Walker

Mayor Pro Tempore Jones rendered the invocation and Council Member Albritton led the pledge of allegiance to the flag.

- 4. <u>Community Partner(s) Update(s):</u> none
- 5. <u>Citizens with Input.</u> none
- 6. <u>PUBLIC HEARING CALLED TO ORDER AT 6:03 P.M.</u> Mayor Randall Walker called to order a public hearing at 6:03 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-66-4 and Sec. 4-5-32.
  - 6a. Proposed retaining of the operation at 14.050 mills Mr. L. Gilmour.

<u>Staff Report:</u> Administration recommendation to continue to keep millage rate at 14.050 mills.

<u>Public Input:</u> Mayor Walker called for any public input for or opposed to the proposed retaining of the operation at 14.050 mills.

For: none

Opposed: none

6b. ANNX-203-2021. Applicant, Dr. Mark Scott for Houston County School District, request the annexation and zoning of Land to GU, Government Use. The property is located at 315 Langston Road; Tax Map No. 005500 198000 – Ms. H. Wharton.

<u>Staff Report:</u> Ms. Wharton reviewed the application and stated the Planning Commission and staff recommends approval of the annexation with the requested GU, Government Use zoning classification.

<u>Public Input:</u> Mayor Walker called for any public input for oragainst the application.

For: none

Against: none

6c. <u>ANNX-213-2021.</u> Applicant, Wingate Custom Homes, request the annexation and rezoning of property from R-AG (County), Residential-Agricultural District to R-2A (City), Single-family Residential District. The property is located at 433 Langston Road; Tax Map No. 005500 196000 – Ms. H. Wharton.

Staff Report: Ms. Wharton reviewed the application and stated the Planning Commission and staff recommends approval of the annexation request and the proposed zoning classification of R-2A, single-family residential, based on the following conditions: 1) Upgrades to the Langston Place pump station and force main (if necessary) are required at the applicant's expense and 2) Applicant shall obtain a utility easement from adjacent property owner to provide access to the Langston Place pump station to be used by the City of Perry Staff for maintenance and repairs.

<u>Public Input:</u> Mayor Walker called for any public input for oragainst the application.

For: Steven Rowland, 318 Corporate Parkway, Ste. 301, Macon, GA, spoke in favor of the application.

Against: none

<u>PUBLIC HEARING CLOSED AT 6:20 P.M.</u> Mayor Walker closed the public hearing at 6:20 p.m.

- 7. Review of Minutes: Mayor Randall Walker
  - 7a. Council's Consideration Minutes of the August 16, 2021 work session, August 17, 2021 pre council meeting, and August 17, 2021 council meeting.

Council Member Peterson motioned to accept the minutes as submitted; Mayor Pro Tempore Jones seconded the motion and it carried unanimously.

- 8. <u>Old Business:</u> Mayor Randall Walker
  - 8a. Mayor Randall Walker none
  - 8b. Council Members Council Member Peterson asked if COVID funds could be used to assist downtown merchants.
  - 8c. City Attorney Brooke Newby none
  - 8d. City Manager Lee Gilmour none
  - 8e. Assistant City Manager Robert Smith absent
- 9. New Business: Mayor Randall Walker
  - 9a. Matters referred from September 7, 2021 pre council meeting. none
  - 9b. Ordinance(s) for First Reading(s) and Introduction:
    - 1. **First Reading** of an ordinance for the annexation of property to the City of Perry. The property is located at 315 Langston Road; Tax Map No. 005500 198000 Mr. B. Wood. (No action required by Council)
    - 2. **First Reading** of an ordinance for the Zoning of Land to GU, Government Use. The property is located at 315 Langston Road; Tax Map No. 005500 198000 Mr. B. Wood. (No action is required by Council)
    - 3. **First Reading** of an ordinance for the annexation of property to the City of Perry. The property is located at 433 Langston Road; Tax Map No. 005500 196000 Mr. B. Wood. (No action required by Council)
    - 4. **First Reading** of an ordinance for the rezoning of property from R-AG (County), Residential-Agricultural District to R-2A (City), Single-family Residential District. The property is located at 433 Langston Road; Tax Map No. 005500 196000 Mr. B. Wood. (No action is required by Council)
  - 9c. Award of Bid(s):
    - 1. Award of Bid 2022-01 Houston Lake Drive Sidewalk Addition Mr. M. Worthington

Mr. Worthington presented for Council's consideration an award of bid Houston Lake Drive Sidewalk Addition. Mr. Worthington stated his office received one responsive bid. Staff recommends awarding the bid to S&W Sales & Service in the amount of \$65,000.59 and the funding source is SPLOST 2018. Council Member Bynum-Grace moved to award the bid to S&W Sales & Service in the amount of \$65,000.59; Council Member Peterson seconded the motion and it carried unanimously.

2. Award of Bid 2022-03 Main Street Realignment Mr. M. Worthington

Mr. Worthington presented for Council's consideration an award of bid for Main Street Realignment. Mr. Worthington stated his office received three responsive bids. Staff recommends awarding the bid to Griffon Grading & Concrete in the amount of \$654,356.99 and the funding source is SPLOST 2018. Council Member King moved to award the bid to Griffin Grading & Concrete in the amount of 654,356.99; Mayor Pro Tempore Jones seconded the motion and it carried unanimously.

3. Award of Bid 2022-10 Sod Installation – Stanley Property Mr. M. Worthington

Mr. Worthington presented for Council's consideration an award of bid for Sod Installation – Stanley Property. Mr. Worthington stated his office received two responsive bids. Staff recommends awarding the bid to Dixie Lawn & Landscaping, INC in the amount of \$37,340.00 and the funding source is SPLOST 2018. Council Member Peterson moved to award the bid to Dixie Lawn & Landscaping, INC. in the amount of \$37,340.00; Council Member Albritton seconded the motion and it carried unanimously.

#### 9d. Resolution(s) for Consideration and Adoption:

1. Resolution establishing the 2021 Ad Valorem Millage Rate for the City of Perry – Mr. L. Gilmour.

Adopted Resolution No. 2021-38 establishing the 2021 Ad Valorem Millage Rate for the City of Perry. Mayor Pro Tempore Jones motioned to adopt the resolution as presented; Council Member Bynum-Grace seconded the motion and it carried unanimously. (Resolution No. 2021-38 has been entered into the City's official book of record).

2. Resolution amending the City of Perry Fee Schedule – Mr. L. Gilmour.

Adopted Resolution No. 2021-39 amending the City of Perry Fee Schedule. Council Member Bynum-Grace motioned to adopt the resolution as presented; Council Member Albritton seconded the motion and it carried unanimously. (Resolution No. 2021-39 has been entered into the City's official book of record).

3. Resolution amending the City's Personnel Management System to provide for parental leave – Mr. L. Gilmour.

Adopted Resolution No. 2021-40 amending the City's Personnel Management System to provide for parental leave. Council Member King motioned to adopt the resolution as presented; Mayor Pro Tempore Jones seconded the motion and it carried unanimously. (Resolution No. 2021-40 has been entered into the City's official book of record).

4. Resolution authorizing legal action to abate a public nuisance, 1044 Greenwood Drive – Ms. B. Newby.

Adopted Resolution No. 2021-41 authorizing legal action to abate a public nuisance, 1044 Greenwood Drive. Council Member King motioned to adopt the resolution as presented; Council Member Peterson seconded the motion and it carried unanimously. (Resolution No. 2021-41 has been entered into the City's official book of record).

5. Resolution authorizing legal action to abate a public nuisance, 1016 Duncan Avenue – Ms. B. Newby.

Adopted Resolution No. 2021-42 authorizing legal action to abate a public nuisance, 1016 Duncan Avenue. Council Member Albritton motioned to adopt the resolution as presented; Council Member Bynum-Grace seconded the motion and it carried unanimously. (Resolution No. 2021-42 has been entered into the City's official book of record).

9e. Accommodation excise tax – Mr. L. Gilmour.

Administration recommended adding two positions based on the increase in the accommodation excise tax revenue. An additional position for litter control and a support position for special events with the caveat not to proceed with the filling of the position until we are pass the COVID restrictions issues. Council Member Bynum-Grace motioned approve the two positions with the caveat stated by Administration; Council Member Peterson second the motion and it carried unanimously.

9f. Proposed job classifications - Mr. L. Gilmour.

Council Member Albritton motioned to accept the proposed job classifications; Mayor Pro Tempore Jones seconded the motion and it carried unanimously.

9g. Georgia Power Lighting Agreement – Mr. L. Gilmour.

Administration recommended Council approve Georgia Power Lighting Agreement subject to review by the city attorney. Council Member Albritton motioned to the Georgia Power Agreement subject to review by the city attorney; Council Member King seconded the motion and it carried unanimously.

#### 10. Council Members Items:

Council Members Bynum-Grace, Albritton, King and Peterson had no reports.

Mayor Pro Tempore Jones inquired about a fee waiver for house of worship banners.

Mr. Gilmour and Ms. Newby had no reports.

#### 11. <u>Department Heads/Staff Items</u>.

Mr. Worthington reported surplus vehicles for sale will be posted on GovDeal.com

Ms. Hardin reminded everyone the Restaurant Career Fair on September 22.

Chief Lynn reminded everyone of the kick-off for the Georgia National Fair

#### Ms. Wharton

- September 18, Strategic Planning Retreat
- November 9 & 10, training opportunity at the Community Planning Institute

#### 12. General Public Items: none

#### 13. <u>Mayor Items:</u>

- September 18, Strategic Planning Retreat
- September 20, Work Session
- September 21, Pre council and council meetings
- 14. <u>Adjournment:</u> There being no further business to come before Council in the council meeting held September 7, 2021 Council Member Albritton motioned to adjourn the meeting at 6:50 p.m. Council Member King seconded the motion and it carried unanimously.

#### **ORDINANCE**

#### THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS as follows:

WHEREAS, proper application to annex property to the City of Perry, Georgia has been made by Dr. Mark Scott, Superintendent of Schools, on behalf of HOUSTON COUNTY SCHOOL DISTRICT, the owner of the land hereinafter described as follows:

#### Parcel 1 - 17.60 acres:

All that tract or parcel of land, lying and being in Land Lot 107 of the 10<sup>th</sup> Land District of Houston County, Georgia, being more particularly described as that 17.60 acre tract more particularly known as Tract "A" as shown on a plat of survey prepared by Marty A. McLeod, Georgia Registered Land Surveyor No. 2991, dated 06/25/2007, and recorded in Plat Book 69, Page 17, Clerk's Office, Houston County Superior Court. Said plat and the recorded copy thereof are made a part of this description by reference thereto.

#### Parcel 2 - 2.40 acres:

All that tract or parcel of land, lying and being in Land Lot 107 of the 10<sup>th</sup> Land District of Houston County, Georgia, being more particularly described as that 2.40 acre tract more particularly known as Tract "B" as shown on a plat of survey prepared by Marty A. McLeod, Georgia Registered Land Surveyor No. 2991, dated 06/25/2007, and recorded in Plat Book 69, Page 17, Clerk's Office, Houston County Superior Court. Said plat and the recorded copy thereof are made a part of this description by reference thereto.

#### Parcel 3 - 18.57 acres:

All that tract or parcel of land situate, lying and being in Land Lot 107 of the 10th Land District, Houston County, Georgia and being known and designated as Tract 1, containing 18.57 acres, as is more particularly shown on a plat of survey prepared by Shawn Bean, Georgia Registered Land Surveyor No. 3331, dated August 17, 2018, filed of record November 2, 2018 and recorded in Plat Book 80, 182, Clerk's Office, Houston Superior Court. Said plat and the recorded copy thereof are hereby made a part of this description by reference thereto for all purposes.

Deed References: Book 4356, Pages 123-127; Book 4356, Pages 128-132; and Book 8017, Pages 277-279.

**NOW THEREFORE**, pursuant to the act of the General Assembly of the State of Georgia 1962, Page 119; 1969, Page 504 the above-described property is annexed to the City of Perry and the precinct boundary is changed accordingly.

This annexation shall become effective for ad valorem tax purposes on December 31, 2021, and for all other purposes shall become effective on October 1, 2021.

#### SO ENACTED this 21st day of September, 2021.

# (SEAL) BY: RANDALL WALKER, MAYOR ATTEST: ANNIE WARREN, CITY CLERK

1<sup>st</sup> Reading: <u>September 7, 2021</u> 2nd Reading: <u>September 21, 2021</u>

#### **ORDINANCE**

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the zoning is changed from Houston County R-AG, Residential-Agricultural District to City of Perry GU, Government Use, and the city's zoning map is amended accordingly relative to property of HOUSTON COUNTY SCHOOL DISTRICT described as follows:

#### Parcel 1 - 17.60 acres:

All that tract or parcel of land, lying and being in Land Lot 107 of the 10<sup>th</sup> Land District of Houston County, Georgia, being more particularly described as that 17.60 acre tract more particularly known as Tract "A" as shown on a plat of survey prepared by Marty A. McLeod, Georgia Registered Land Surveyor No. 2991, dated 06/25/2007, and recorded in Plat Book 69, Page 17, Clerk's Office, Houston County Superior Court. Said plat and the recorded copy thereof are made a part of this description by reference thereto.

#### Parcel 2 - 2.40 acres:

All that tract or parcel of land, lying and being in Land Lot 107 of the 10<sup>th</sup> Land District of Houston County, Georgia, being more particularly described as that 2.40 acre tract more particularly known as Tract "B" as shown on a plat of survey prepared by Marty A. McLeod, Georgia Registered Land Surveyor No. 2991, dated 06/25/2007, and recorded in Plat Book 69, Page 17, Clerk's Office, Houston County Superior Court. Said plat and the recorded copy thereof are made a part of this description by reference thereto.

#### Parcel 3 - 18.57 acres:

All that tract or parcel of land situate, lying and being in Land Lot 107 of the 10th Land District, Houston County, Georgia and being known and designated as Tract 1, containing 18.57 acres, as is more particularly shown on a plat of survey prepared by Shawn Bean, Georgia Registered Land Surveyor No. 3331, dated August 17, 2018, filed of record November 2, 2018 and recorded in Plat Book 80, 182, Clerk's Office, Houston Superior Court. Said plat and the recorded copy thereof are hereby made a part of this description by reference thereto for all purposes.

Deed References: Book 4356, Pages 123-127; Book 4356, Pages 128-132; and Book 8017, Pages 277-279.

This rezoning shall become effective on October 1, 2021, in accordance with O.C.G.A. § 36-66-4(d)(4).

SO ENACTED this 21st day of September, 2021.

# BY: RANDALL WALKER, Mayor ATTEST:

ANNIE WARREN, City Clerk

CITY OF PERRY, GEORGIA

1st Reading: September 7, 2021 2nd Reading: September 21, 2021



#### **STAFF REPORT**

From the Community Development Department August 2, 2021

**CASE NUMBER:** 

ANNX-203-2021

APPLICANT:

Dr. Mark Scott for Houston County School District

**REQUEST:** 

Annexation and Zoning of Land to GU

LOCATION:

315 Langston Road; Tax Map No. 005500 198000

**BACKGROUND INFORMATION:** The applicant proposes to annex the subject property into the City of Perry and to apply the GU, Government Use, zoning classification. The subject property consists of 38.57 acres and is developed with the Langston Road Elementary School.

The subject property's north and west property lines abut the existing boundary of the City of Perry. The subject property meets this standard for annexation under state statute.

Staff is not aware of any covenants and restrictions pertaining to the property which would preclude the uses permitted in the GU zoning district. The applicant did not address the standards for establishing a zoning classification for the property.

#### STANDARDS FOR ESTABLISHING A ZONING CLASSIFICATION:

#### 1. Identify the existing land uses and zoning classification of nearby properties.

Location	Zoning District	Existing Uses
North	R-1, Single-family Residential	Approved Single-family subdivision
South	RAG, Residential Agriculture (County)	Single-family residential; Heritage Baptist Church
East	RAG, Residential Agriculture (County)	Single-family residential
West	R-1, Single-family Residential	Approved Single-family subdivision

## 2. Whether the proposed zoning will allow uses that are suitable in view of the uses and development of adjacent and nearby property.

The government use district is intended to be assigned to properties owned by government agencies which are not subject to City of Perry zoning regulations. As a governmental agency the Houston County School District will be able to determine the most appropriate use(s) of the property through the elected Board of Education.

## 3. Whether the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property.

The property is currently developed as an elementary school with space for additional development if determined to be necessary by the Board of Education. Educational facilities benefit the surrounding residential community.

4. Whether the zoning proposal is in conformity with the policies and intent of the Comprehensive Plan.

The subject property is identified as part of the "Suburban Residential" character area in the 2017 Joint Comprehensive Plan. The character area is primarily single-family residential in nature with a mix of some multi-family, retail, office, and public/institutional uses. Public/institutional uses are listed in the suggested land use designations of this character area.

5. Whether the zoning proposal will result in a use which will cause an excessive burden upon existing streets, transportation facilities, utilities, or schools.

Langston Road and the nearby Lake Joy Road are identified as arterials in the city's street classification plan. The streets can accommodate the traffic generated by educational-related uses. The site is currently served with City sanitary sewer and County water. Both utilities can accommodate existing and future growth on the property. Uses allowed in the GU district will not burden the School District.

6. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

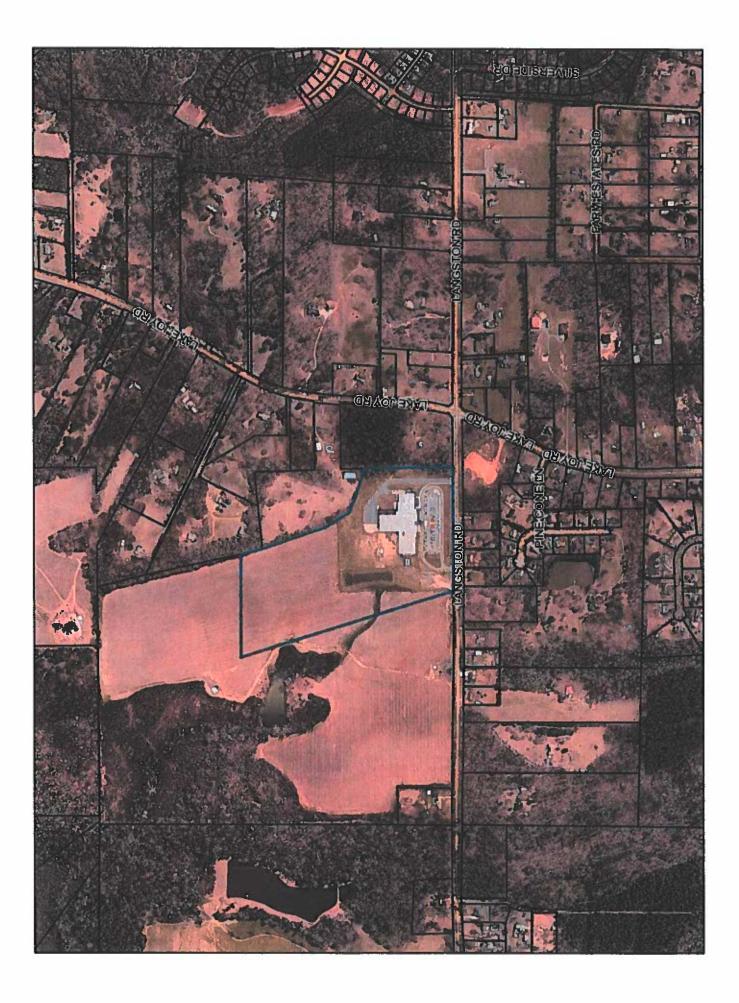
Continued residential development throughout the County, and particularly in the area surrounding the subject property, indicates that additional school facilities will be needed in the future.

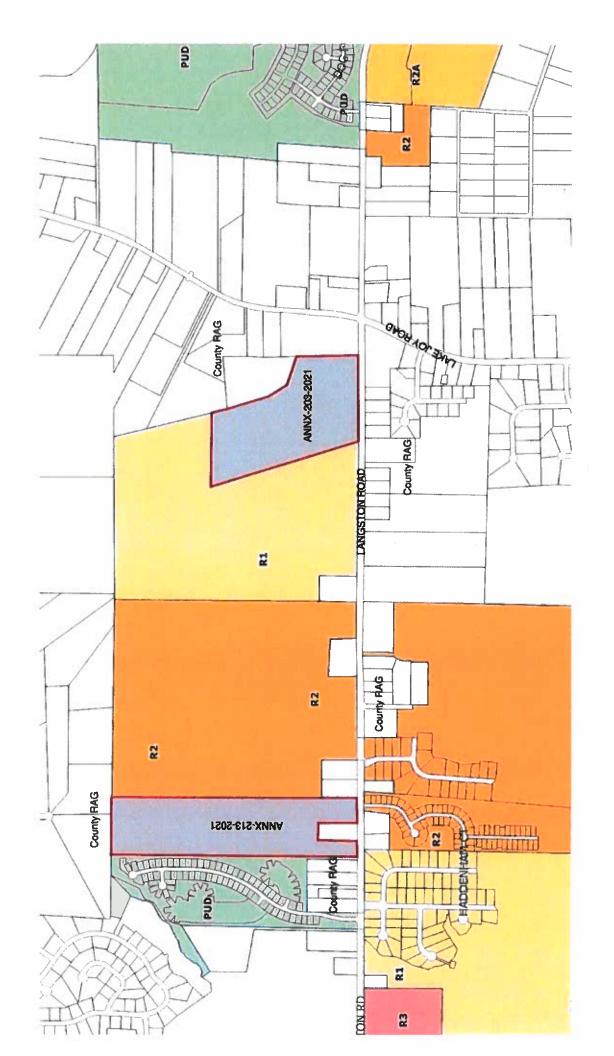
**STAFF RECOMMENDATION:** Staff believes the application meets the standards for the GU, Government Use District and therefore recommends approval of the requested annexation and GU zoning designation.

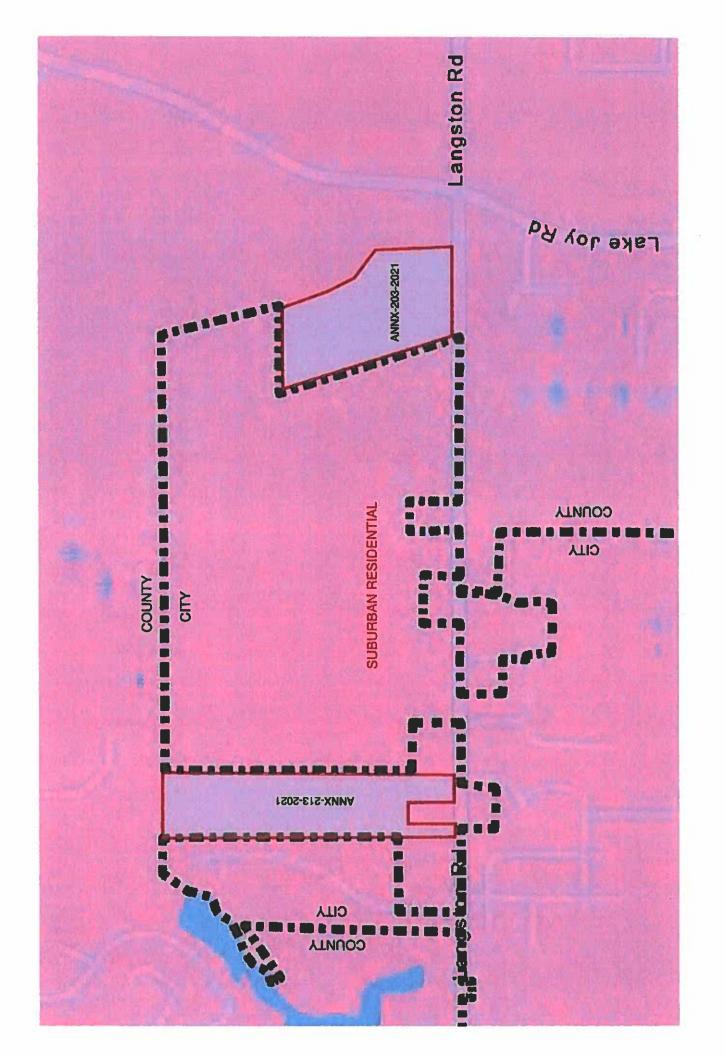
PLANNING COMMISSION RECOMMENDATION: The Planning Commission recommends approval of the annexation with the requested GU, Government Use zoning classification.

Lawrence Clarington, Vice Chairman of the Planning Commission

Πate









## **Houston County Commissioners**

Serving All of Houston County

#### Office

200 Carl Vinson Parkway Warner Robins, GA 31088 478-542-2115 FAX 478-923-5697 www.houstoncountyga.org

#### **Commissioners**

Tommy Stalnaker Chairman

Thomas J. McMichael Gail C. Robinson Larry Thomson H. Jay Walker, III

#### Staff

Barry Holland Director of Administration

K. Thomas Hall County Attorney July 23, 2021

Bryan Wood, Director Community Development P.O. Box 2030 Perry, GA 31069

Dear Mr. Wood:

The Board of Commissioners met on July 20, 2021 and concurred with the City of Perry's request to annex properties located at 315 Langston Road, Lanston Road Elementary School, Tax Parcel 000550 019800 with the stipulation that the property remain a Houston County water customer.

If you have any questions, please do not hesitate to call.

Sincerely,

**Barry Holland** 

Director of Administration

Houston County Board of Commissioners

CC: Honorable Randall Walker,
Mayor, City of Perry
Dr. Mark Scott,
Houston County School District

JUL 2 8 2021

By CSewell





#### Where Georgia comes together.

Application # Annx 0203-2021

#### **Application for Annexation**

Contact Community Development (478) 988-2720

#### **Applicant/Owner Information**

*Indicates Re	Applicant	Property Owner
*Name	Dr. Mark Scott	Houston County School District
*Title	Superintendent of Schools	
*Address	1100 Main Street, Perry, GA 3	1069
*Phone	(478) 988-6241	
*Email	mark.scott@hcbe.net	

#### **Property Information**

*Street Address or Location	315 Langston Road,	Perry,	Georgia	31069
*Tax Map #(s) 000550 1	98000			
*Legal Description	-			<u> </u>
A. Provide a copy of the deed	as recorded in the County Courth	nouse, or a m	etes and bou	nds description of the land if a
deed is not available;		•		
B. Provide a survey plat of the	property, tied to the Georgia Pla	nes Coordina	te System.	

#### Request

*Current County Zoning District RAG	*Proposed City Zoning District GU
*Please describe the existing and proposed use of the propert	fublic School use by Owner

#### Instructions

- The application and fee (made payable to the City of Perry) must be received by the Community Development Office
  no later than the date reflected on the attached schedule.
- 2. Fees:
  - a. Residential \$137.00 plus \$16.00/acre (maximum \$1,650.00)
  - b. Planned Development \$158.00 plus \$16.00/acre (maximum \$2,900.00)
  - Commercial/Industrial \$240.00 plus \$22.00/acre (maximum \$3.100.00)
- 3. The applicant/owner must respond to the 'standards' on page 2 of this application (you must answer 'why' you believe the requested zoning classification meets these standards). See Sections 2-2 and 2-3.1 of the Land Management Ordinance for more information. You may include additional pages when addressing the standards.
- 4. The staff will review the application to verify that all required information has been submitted. The staff will contact the applicant with a list of any deficiencies which must be corrected prior to placing the application on the planning commission agenda.
- Annexation applications require an informational hearing before the planning commission and a public hearing before
  City Council. The property must be posted at least 15 days prior to the scheduled hearing dates.
- 6. The applicant must be present at the hearings to present the application and answer questions that may arise,
- 7. Campaign Notice required by O.C.G.A. Section 36-87A-3; Within the past two years, have you, the applicant, made either campaign contributions and/or gifts totaling \$250.00 or more to a local government official? Yes No 1 yes, please complete and submit a Disclosure Form available from the Community Development office.

#### Application for Annexation - Page 2

8. The applicant and property owner affirm that all information submitted with this application, including any/all supplemental information, is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

9. Signatures:

*Applicant Houston Gunty School District	*Date 6/8/2
*Property Owner/Authorized Agent	Date 6/8/21

#### Standards for Granting a Zoning Classification

- 1. Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?
- 2. Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties.
- 3. Describe why the proposed zoning district will not adversely impact the use of surrounding properties.
- 4. Describe how the proposed zoning district is consistent with the Comprehensive Plan.
- Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services.
- 6. Describe any other existing or changing conditions affecting the use and development of the subject property which support approval of the requested zoning district.

Revised 4/13/21

#### LAW OFFICES

#### DANIEL, LAWSON, TUGGLE & JERLES, LLP

912 MAIN STREET P.O. BOX 89

PERRY, GEORGIA 31069-0089

ROBERT T. TUGGLE, III WILLIAM R. JERLES, JR. ROBERT R. LAWSON

TOM W. DANIEL (1989-2017)

July 1, 2021

TELECOPIER (478) 987-2622
TELECOPIER (478) 987-7037

www.dltj.com

HUGH LAWSON, JR. (1941-1998)



Bryan Wood City of Perry Community Development Department 1211 Washington Street Perry, GA 31069

Re:

Houston County School District Petition for Annexation

Dear Bryan:

Dr. Scott forwarded me your email with regards to the zoning classification designation. In accord with the attached Georgia Court of Appeals case, the School District is not subject to the City's zoning rules. However, the School District has no objection to the designation by the city of the GU zoning classification. Also attached is an amended page 1 of the Application for Annexation to reflect the proposed city zoning district of GU.

If you need more further documentation, please contact me at your convenience. However, it is urgent that the School District receive the sewer availability letter to keep their construction program on time with the State Department of Education. Any assistance you can give with that would be greatly appreciated.

Sincerely yours,

William R. Verlos, Jr

WRJjr/knr Enclosure

Cc:

Dr. Mark Scott Forest Walker

#### **ORDINANCE**

#### THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS as follows:

WHEREAS, proper application to annex property to the City of Perry, Georgia has been made by Wingate Custom Homes, on behalf of JOHN DENNEY, the owner of the land hereinafter described as follows:

#### TRACT 1 - 39.64 acres:

Those certain tracts or parcel of land situate, lying and being in Land Lots 75 and 86 of the Tenth Land District, Houston County, Georgia, and comprising in the aggregate 39.64 acres and being designated Lot # 1, comprising 33.83 acres, Lot #1A, comprising 5.00 acres, and "Access", comprising 0.81 acres, as is more particularly shown on a plat of survey designated "Survey and Plat for Mike O'Toole" prepared by F.B. Flournoy, Surveyor, dated July 20, 1985, revised August 14, 1985, a copy of said plat being record in Map Book 28, page 148, Clerk's Office, Houston Superior Court. Said plat and the recorded copy thereof are hereby made a part of this description by reference thereto.

#### TRACT 2 - 5.035 acres:

All that tract or parcel of land situate lying and being in Land Lot 86 of the 10th District of Houston County, Georgia, and being Parcel B, containing 5.035 acres according to a plat of survey prepared by Lee R. Jones, Registered Surveyor, said plat of survey dated April 29, 2002, and recorded in Plat Book 64, Page 130, Clerk's Office, Houston Superior Court. Said plat of survey and the recorded copy thereof are hereby made a part of this description by reference thereto for all purposes.

Deed References: Book 2938, Pages 113-114; Book 4087, Page 199

Said property is annexed subject to the following conditions:

- Upgrades to the Langston Place pump station and force main (if necessary)
  are required at the applicant's expense; and
- Applicant shall obtain a utility easement from the adjacent property owner to provide access to the Langston Place pump station to be used by City of Perry Staff for maintenance and repairs.

**NOW THEREFORE**, pursuant to the act of the General Assembly of the State of Georgia 1962, Page 119; 1969, Page 504 the above-described property is annexed to the City of Perry and the precinct boundary is changed accordingly.

This annexation shall become effective for ad valorem tax purposes on December 31, 2021, and for all other purposes shall become effective on October 1, 2021.

#### SO ENACTED this 21st day of September, 2021.

	CITY OF PERRY, GEORGIA		
	BY:		
(SEAL)	RANDALL WALKER, MAYOR		
	ATTEST:		
	ANNIE WARREN CITY CLERK		

1<sup>st</sup> Reading: <u>September 7, 2021</u> 2nd Reading: <u>September 21, 2021</u>

ORDINANCE	NO 1	2021-	

#### **ORDINANCE**

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the zoning is changed from Houston County R-AG, Residential-Agricultural District to City of Perry R-2A, Single-family Residential District, and the city's zoning map is amended accordingly relative to property of JOHN DENNEY, described as follows:

#### TRACT 1 - 39.64 acres:

Those certain tracts or parcel of land situate, lying and being in Land Lots 75 and 86 of the Tenth Land District, Houston County, Georgia, and comprising in the aggregate 39.64 acres and being designated Lot # 1, comprising 33.83 acres, Lot #1A, comprising 5.00 acres, and "Access", comprising 0.81 acres, as is more particularly shown on a plat of survey designated "Survey and Plat for Mike O'Toole" prepared by F.B. Flournoy, Surveyor, dated July 20, 1985, revised August 14, 1985, a copy of said plat being record in Map Book 28, page 148, Clerk's Office, Houston Superior Court. Said plat and the recorded copy thereof are hereby made a part of this description by reference thereto.

#### TRACT 2 - 5.035 acres:

All that tract or parcel of land situate lying and being in Land Lot 86 of the 10<sup>th</sup> District of Houston County, Georgia, and being Parcel B, containing 5.035 acres according to a plat of survey prepared by Lee R. Jones, Registered Surveyor, said plat of survey dated April 29, 2002, and recorded in Plat Book 64, Page 130, Clerk's Office, Houston Superior Court. Said plat of survey and the recorded copy thereof are hereby made a part of this description by reference thereto for all purposes.

Deed References: Book 2938, Pages 113-114; Book 4087, Page 199

This rezoning shall become effective on October 1, 2021, in accordance with O.C.G.A. § 36-66-4(d)(4).

SO ENACTED this 21st day of September, 2021.

#### CITY OF PERRY, GEORGIA

BY:		
	RANDALL WALKER, Mayor	
ATTEST:		
	ANNIE WARREN, City Clerk	

1st Reading: <u>September 7, 2021</u> 2nd Reading: <u>September 21, 2021</u>



### **STAFF REPORT**

From the Community Development Department August 3, 2021

CASE NUMBER: ANNX-213-2021

APPLICANT: Wingate Custom Homes

**REQUEST:** Annexation and Rezone from R-AG (County) to R-2A (City)

LOCATION: 433 Langston Road; Tax Map No. 000550 196000

BACKGROUND INFORMATION: The subject property includes a 44.68-acre parcel located at 433 Langston Road. The subject property is currently zoned R-AG in Houston County and is mostly undeveloped with the exception of a blighted residential structure. The applicant has requested to be annexed into the City of Perry with the zoning classification of R-2A, Single-family residential. The applicant proposes to develop a 119-lot single-family residential subdivision. The proposed density of the development is 2.67 units per acre. The proposed lots range in size between 12,000 square feet and 15,318 square feet. The minimum lot size for the R-2A zoning classification is 12,000 square feet.

There are no covenants or restrictions on the subject property which would preclude the uses permitted in the proposed zoning district.

### STANDARDS FOR ESTABLISHING A ZONING CLASSIFICATION:

1. The existing land uses and zoning classifications of nearby property.

Subject Parcel: 000550 196000: R-AG; undeveloped, blighted structure

	Zoning Classification	Land Uses
North	County RAG	Single-family residential uses
South	County RAG and R-2, Two-family Residential	Single-family residential uses
East	County RAG and R-2, Two-family Residential	Single-family residential uses; undeveloped
West	County RAG and PUD, Planned Unit Development	Langston Place subdivision; undeveloped

2. Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties. The proposed zoning district is compatible with the surrounding uses. The primary land uses of the surrounding properties are single-family residential. Nearby properties are either developed as single-family subdivisions, individual residential lots, or zoned for future residential development. The proposed density of 2.67 units per acre is consistent with Langston Place at 2.72 units per acre and R-2 density allowed at a range of 2.6 to 8 units per acre.

- 3. Describe why the proposed zoning district will not adversely impact the use of surrounding properties. The proposed zoning district and residential development are similar to the uses of surrounding property. The applicant states that the development will be appropriately designed to meet the City of Perry's development regulations with regard to street design, utility design, and stormwater management to ensure there are no adverse effects to surrounding properties.
- 4. Describe how the proposed zoning district is consistent with the Comprehensive Plan. The subject property is located in the "Suburban Residential" character area as outlined in the 2017 Joint Comprehensive Plan. The proposed zoning district is consistent with the Comprehensive Plan and its suggested development pattern of higher density housing developments along arterial roads.
- 5. Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services. The proposed zoning district will not cause an excessive burden on existing public facilities.
  - Infrastructure Based on staff review of this proposed project relative to the existing and planned infrastructure, the City has adequate capacity to serve the development with its existing water, sanitary sewer, stormwater, and natural gas facilities. The proposed development will be required to comply with all relevant stormwater regulations. Further, the applicant states that the property is located adjacent to an existing sanitary sewer pump station at Langston Place subdivision. This pump station (and force main, if necessary) will require upgrading at the applicant's expense.
  - Roads The primary road impacted as a result of the proposed development is Langston Road.
     Langston Road has been identified as an arterial street and has adequate capacity to serve the proposed development.
  - Schools The Houston County Board of Education has been notified of this proposed development.
     Staff is not aware of any issues related to the capacity of educational facilities resulting from the proposed development.
- 6. Describe any other existing or changing conditions affecting the use and development of the subject property which support approval of the requested zoning district. The applicant states that their preliminary site plan includes a 75-foot setback along Langston Road to accommodate any future road widening projects.

**STAFF RECOMMENDATION:** City of Perry Staff recommends approval of the annexation request and the proposed zoning classification of R-2A, single-family residential, based on the following conditions.

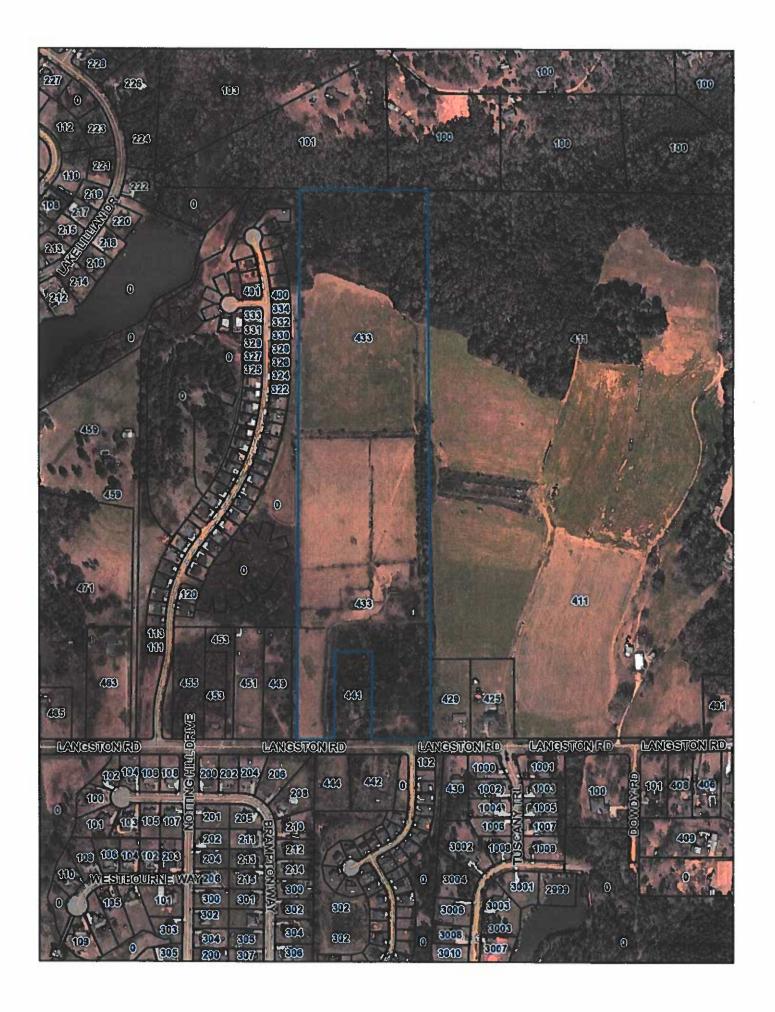
- 1. Upgrades to the Langston Place pump station and force main (if necessary) are required at the applicant's expense.
- 2. Applicant shall obtain a utility easement from adjacent property owner to provide access to the Langston Place pump station to be used by City of Perry Staff for maintenance and repairs.

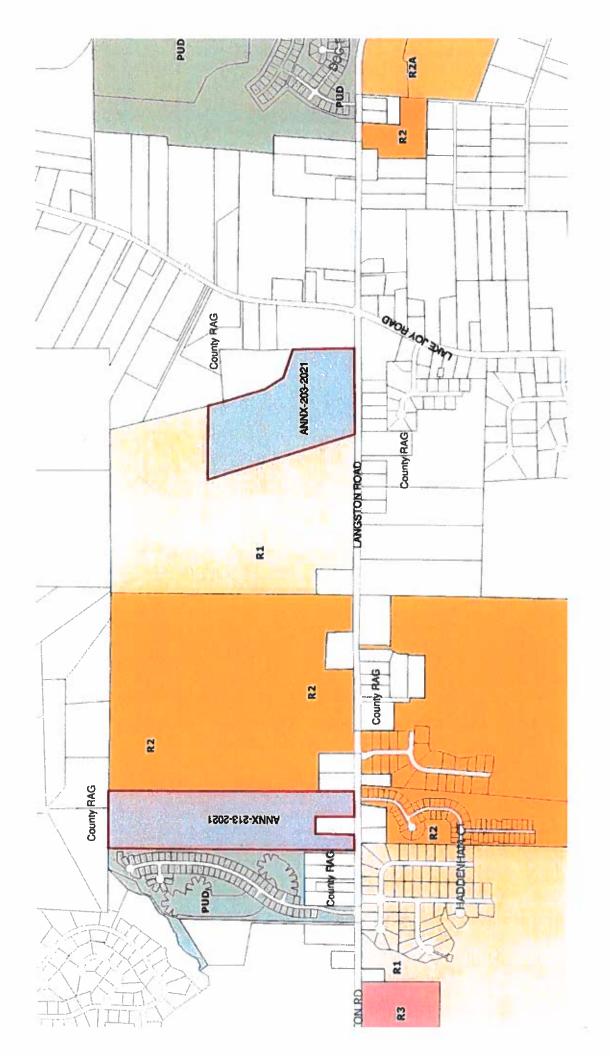
PLANNING COMMISSION RECOMMENDATION: The Planning Commission recommends approval of the annexation with the requested R-2A, single family residential zoning classification with the following conditions:

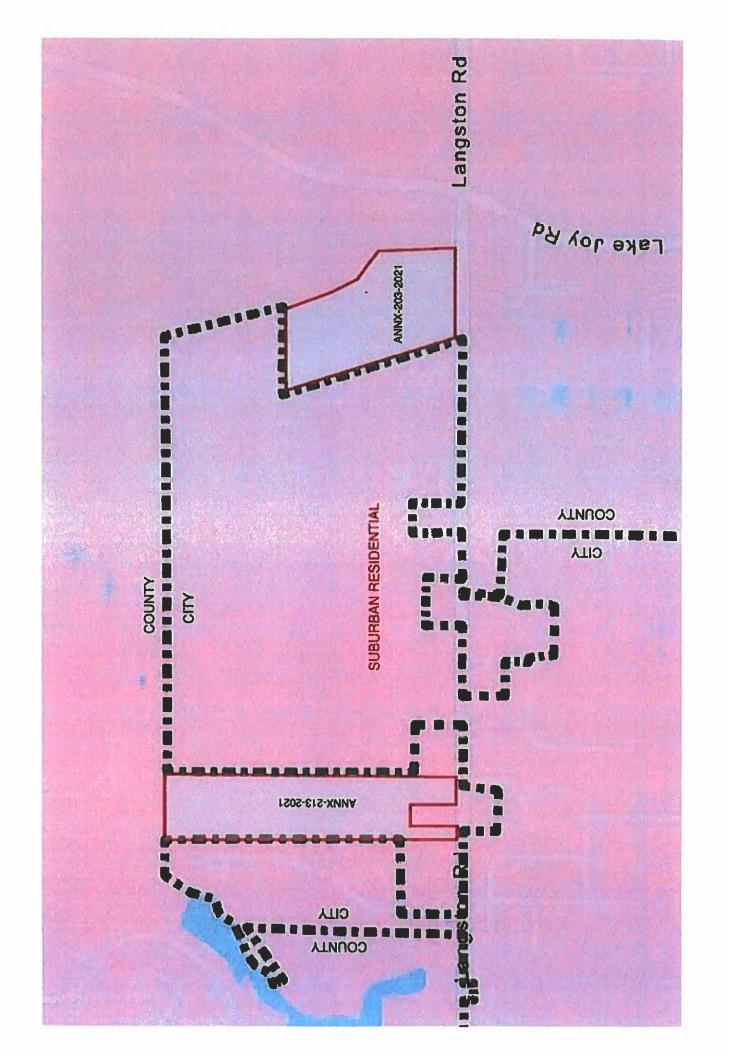
- 1. Upgrades to the Langston Place pump station and force main (if necessary) are required at the applicant's expense.
- 2. Applicant shall obtain a utility easement from adjacent property owner to provide access to the Langston Place pump station to be used by City of Perry Staff for maintenance and repairs.

Lawrence Clarington, Vice Chairman of the Planning Commission

Date







318 Corporate Pkwy., Ste. 301 Macon, GA 31210 478-621-7500 www.rowland-engineering.com



JULY 7, 2021

Mr. Bryan Wood, Community Development Director City of Perry 741 Main Street Perry, Ga 31069

Subject: Application for Annexation into the City of Perry

44.68 Acres - 433 Langston Road - Tax Parcel 000550 196000

Dear Mr. Wood.

Please see attached application and conceptual plan for annexation of 44.68 acres located at 433 Langston Road. Below are the "Standards for Granting a Zoning Classification" as listed on Page 2 of the application.

 Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?

RESPONSE: There are no covenants or restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district.

Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties.

RESPONSE: The subject tract is bordered by either existing residential developments, or land that is zoned for residential development. The adjoining tract to the west is zoned PUD and is developed as the subdivision Langston Place, which is within the city of Perry. The property is bordered by Mossy Creek to the north and residential tracts within Houston County just on the other side of the creek. The bordering property to the east is within the city of Perry and appears to be an undeveloped tract zoned R2. The properties located across Langston Road to the south are a mixture of R1 and R2 developments

Describe why the proposed zoning district will not adversely impact the use of surrounding properties.

RESPONSE: The Comprehensive Plan lists the area as residential area. The development will be appropriately designed to meet the City of Perry's development regulations with regard to street design, utility design and stormwater management to insure no adverse effects on neighboring properties.

4. Describe how the proposed zoning district is consistent with the Comprehensive Plan.

RESPONSE: The comprehensive plan includes the subject tract in an area designated as residential.

5. Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services.

RESPONSE: The proposed development is located adjacent to an existing sanitary sewer pumping station and adequate water supply services are located within the right-of-way of Langston Rd. Two entrances are proposed to meet the International Fire Code requirement for developments over 30 units. The development will not cause an excessive burden on the existing public facilities and services.

6. Describe any other existing or changing conditions effecting the use and development of the subject property which support approval of the requested zoning district.

RESPONSE: Langston Road is potentially being widening in the future to account for traffic growth in this area. To account for the potential widening, a 75' setback has been provided to allow for future right-of-way acquisition, if needed.

We appreciate your consideration of the attached request for annexation into the City of Perry and would like to be placed on the next available agenda for the Perry Planning Commission.

Sincerely,

Rowland Engineering, inc.

Steven A. Rowland, PE

**President** 



Where Georgia comes together.

Application # ANNX - 0213 -

### Application for Annexation

Contact Community Development (478) 988-2720

### **Applicant/Owner Information**

	*Applicant	*Property Owner
*Name	Wingate Custom Homes	John Denney
*Title	Dylan Wingate, Owner	Owner
*Address	817 Hwy 247 South, Unit 10, Kathleen GA 31047	114 Arbor Lane, Centerville, GA 31028
*Phone	478-322-0028	478-957-7069
*Email	dylanw@wchhome.com	madisynmax@gmail.com

### **Property Information**

*Street Address or Location 433 Langston Rd
*Tax Map #(s) 000550 196000
*Legal Description See Attached
A. Provide a copy of the deed as recorded in the County Courthouse, or a metes and bounds description of the land if a
deed is not available;
B. Provide a survey plat of the property, tied to the Georgia Planes Coordinate System.

### Request

*Current County Zoning District	RAG	*Proposed City Zoning District R-2A
*Please describe the existing and p	roposed us	se of the property Note: A Site Plan and/or other Information which fully
describes your proposal may benef	t your app	ication.
The property is zone RAG for residential	al developm	ent. The property has two abandoned homes and two outside storage buildings
on the property. The remainder of the p	roperty is u	ndeveloped. We request to rezone to R-2A to allow a single-family residential
development		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

### Instructions

- 1. The application and fee (made payable to the City of Perry) must be received by the Community Development Office no later than the date reflected on the attached schedule.
- 2. \*Fees:
  - a. Residential \$137.00 plus \$16.00/acre (maximum \$1,650.00)
  - b. Planned Development \$158.00 plus \$16.00/acre (maximum \$2,900.00)
  - c. Commercial/Industrial \$240.00 plus \$22.00/acre (maximum \$3,100.00)
- 3. "The applicant/owner must respond to the 'standards' on page 2 of this application (The applicant bears the burden of proof to demonstrate that the application complies with these standards). See Sections 2-2 and 2-3.1 of the Land Management Ordinance for more information. You may include additional pages when addressing the standards.
- 4. The staff will review the application to verify that all required information has been submitted. The staff will contact the applicant with a list of any deficiencies which must be corrected prior to placing the application on the planning commission agenda.
- 5. Annexation applications require an informational hearing before the planning commission and a public hearing before City Council. Public notice sign(s) will be posted on the property at least 15 days prior to the scheduled hearing dates.
- 6. "The applicant must be present at the hearings to present the application and answer questions that may arise.
- 7. \*Campaign Notice required by O.C.G.A. Section 36-67A-3: Within the past two years has the applicant made either campaign contributions and/or gifts totaling \$250.00 or more to a local government official? "Applicant" is defined as any person who applies for a rezoning action and any attorney or other person representing or acting on behalf of a person who applies for a rezoning action. Yes\_\_\_\_\_\_No

<ol> <li>The applicant and property owner affirm that all information submitted with this application, including any/all supplemental information, is true and correct to the best of their knowledge and they have provided full disclosure.</li> </ol>	
the relevant facts.	navo provided fall disclosure (i
9. *Signatures:	
*Applicant	*Date
*Property Owner/Authorized Agent	*Ďate

### Standards for Granting a Zoning Classification

The applicant bears the burden of proof to demonstrate that an application complies with these standards.

Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?

- 1. Identify the existing land uses and zoning classification of nearby properties.
- 2. Whether the proposed zoning will allow uses that are suitable in view of the uses and development of adjacent and nearby property.
- 3. Whether the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property.
- 4. Whether the zoning proposal is in conformity with the policies and intent of the Comprehensive Plan.
- 5. Whether the zoning proposal will result in a use which will cause an excessive burden upon existing streets, transportation facilities, or schools.
- 6. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

**Revised 7/8/21** 

### Application for Annexation - Page 2

8. The applicant and property owner affirm that all information submitted with this application, including any/all supplemental information, is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

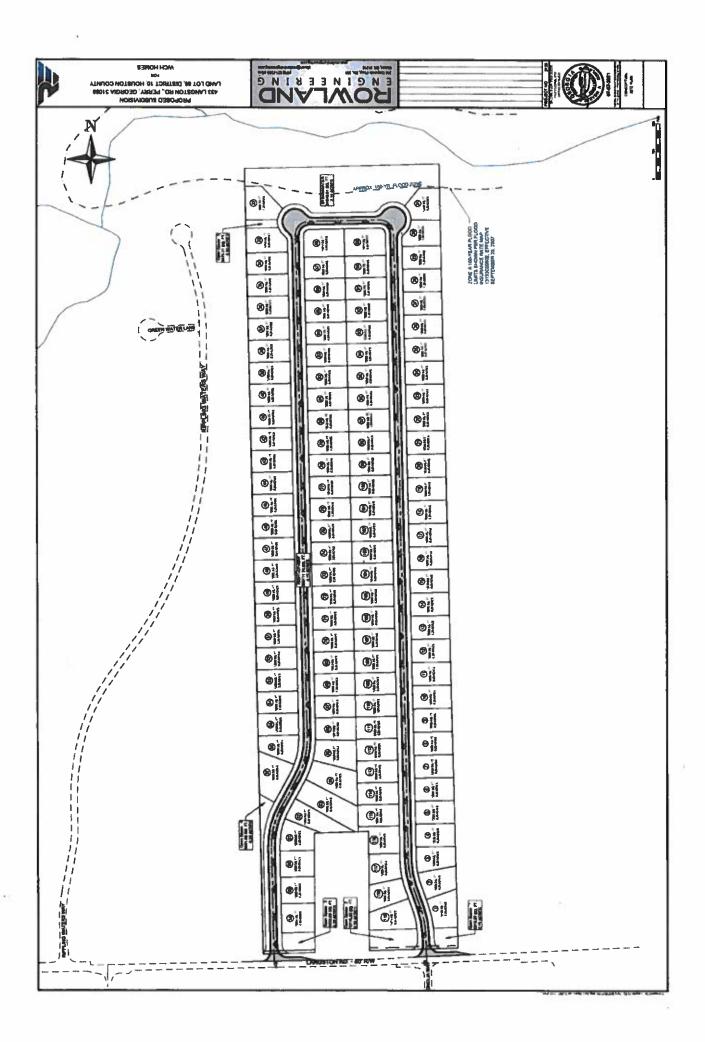
9. Signature	95:
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*Applicant	*Date
Property Dwner/Authorized Agent	1-12-21

### Standards for Granting a Zoning Classification

- 1. Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?
- 2. Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties.
- 3. Describe why the proposed zoning district will not adversely impact the use of surrounding properties.
- 4. Describe how the proposed zoning district is consistent with the Comprehensive Plan.
- Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services.
- 6. Describe any other existing or changing conditions affecting the use and development of the subject property which support approval of the requested zoning district.

Revised 7/17/20





## **Houston County Commissioners**

Serving All of Houston County

### **Office**

200 Carl Vinson Parkway Warner Robins, GA 31088 478-542-2115 FAX 478-923-5697 www.houstoncountyga.org

### **Commissioners**

Tommy Stalnaker Chairman

Thomas J. McMichael Gail C. Robinson Larry Thomson H. Jay Walker, Ill

### Staff

Barry Holland
Director of
Administration

K. Thomas Hall County Attorney August 6, 2021

Bryan Wood, Director Community Development P.O. Box 2030 Perry, GA 31069

Dear Mr. Wood:

The Board of Commissioners met on August 3, 2021 and concurred with the City of Perry's request to annex properties located at 433 Langston Road, Tax Parcel 000550 196000 with the stipulation that waster service availability and access to Langston Road from the development are addressed prior to development.

If you have any questions, please do not hesitate to call.

Sincerely,

Barry Holland
Director of Administration

**Houston County Board of Commissioners** 

CC: Honorable Randall Walker, Mayor, City of Perry



### Planning Commission Minutes - August 09,2021

- 1. Call to Order: Vice Chairman Clarington called the meeting to order at 6:05pm.
- 2. <u>Roll Call:</u> Vice Chairman Clarington, Commissioners Butler, Coody, Kemp, and Mehserle were present. Chairman Edwards and Commissioner Jefferson were absent.

<u>Staff:</u> Bryan Wood – Community Development Director, Chad McMurrian – Engineering Services Manager, and Christine Sewell – Recording Clerk

<u>Guests:</u> Dylan Wingate, Steve Rolland, Forrest Walker, and Breanna Sheffield – Houston Home Journal.

- 3. <u>Invocation:</u> was given by Commissioner Mehserle
- 4. <u>Approval of Minutes</u> from meeting on July 12, 2021 Commissioner Butler motioned to approve as submitted; Commissioner Mehserle seconded; all in favor and was unanimously approved; with Commissioner Kemp abstaining.
- 5. Announcements: Vice Chairman Clarington referred to the notices as listed
  - Per O.C.G.A. 36-67A-3 if any opponent of a rezoning or annexation application has made campaign contributions and/or provided gifts totaling \$250 or more within the past two years to a local government official who will consider the application, the opponent must file a disclosure statement.
  - Policies and Procedures for Conducting Zoning Hearings are available at the entrance.
  - Please place cell phones on silent mode.
- Discussion of Capital Improvement Projects Chad McMurrian, Engineering Services Manager reviewed the current and projected projects and provided updates from discussion at previous meeting
- 6. Old Business Informational Hearing (Planning Commission recommendation Scheduled for public hearing before City Council on September 7, 2021)
  - ANNX-145-2021. Annexation and designation of C-2, General Commercial District zoning of property located at 1946 Houston Lake Road. The property is zoned C-2 in Houston County. The applicant is Chad Bryant. (Postponed from the July 12, 2021, meeting)

Mr. Wood advised the applicant has requested to withdraw until the owner is able to meet the criteria as required by staff. Commissioner Mehserle motioned to approve withdraw of application as requested by applicant; Commissioner Coody seconded; all in favor and was unanimously approved for withdrawal.

### 7. New Business

A. <u>Informational Hearing</u> (Planning Commission recommendation – Scheduled for public hearing before City Council on September 7, 2021)

 ANNX-203-2021. Annexation and designation of GU, Governmental Use District zoning of property at 315 Langston Road. The property is zoned R-AG in Houston County. The applicant is Houston County Board of Education.

Mr. Wood read the applicants' request which was to annex the property into the City of Perry and to apply the GU, Government Use, zoning classification. The property consists of 38.57 acres and is developed with Langston Road Elementary School. The property's north and west property lines abut the existing boundary of the City of Perry and meets the standards for annexation under state statute. Staff is not aware of any covenants and restrictions pertaining to the property which would preclude the uses permitted in the GU zoning district. The applicant did not address the standards for establishing a zoning classification for the property. Staff believes the application meets the standards for the GU, Government Use District and therefore recommends approval of the requested annexation and GU zoning designation

Vice Chairman Clarington opened the public hearing at 6:30pm and called for anyone in favor of the request. Mr. Forrest Walker with the Board of Education reiterated the request. Vice Chairman Clarington called for anyone opposed; there being none the public hearing was closed at 6:32pm.

Commissioner Mehserle motioned to recommend approval to Mayor & Council of the application as submitted; Commissioner Kemp seconded; all in favor and was unanimously recommended for approval.

• ANNX-213-2021. Annexation and designation of R-2A, Single Family Residential District zoning of property at 433 Langston Road. The property is zoned R-AG in Houston County. The applicant is Wingate Custom Homes.

Mr. Wood advised the property includes a 44.68-acre parcel located at 433 Langston Road. The property is currently zoned R-AG in Houston County and is mostly undeveloped with the exception of a blighted residential structure. The applicant has requested to be annexed into the City of Perry with the zoning classification of R-2A, Single-family residential. The applicant proposes to develop a 119-lot single-family residential subdivision. The proposed density of the development is 2.67 units per acre. The proposed lots range in size between 12,000 square feet and 15,318 square feet. The minimum lot size for the R-2A zoning classification is 12,000 square feet. The applicant states their preliminary site plan includes a 75-foot setback along Langston Road to accommodate any future road widening projects. City of Perry Staff recommends approval of the annexation request and the proposed zoning classification of R-2A, single-family residential, based on the following conditions: 1. Upgrades to the Langston Place pump station and force main (if necessary) are required at the applicant's expense; 2. Applicant shall obtain a utility easement from adjacent property owner to provide access to the Langston Place pump station to be used by City of Perry staff for maintenance and repairs.

Vice Chairman Clarington opened the public hearing at 6:39pm and called for anyone in favor of the request. Mr. Steve Rolland, Engineer and on behalf of the applicant reiterated the request and concurred with staff's recommendations.

Vice Chairman Clarington called for anyone opposed; there being none the public hearing was closed at 6:41pm.

Commissioner Butler motioned to recommend approval to Mayor & Council of the application as submitted with the following conditions: 1. Upgrades to the Langston Place pump station and force main (if necessary) are required at the applicant's expense; 2. Applicant shall obtain a utility easement from adjacent property owner to provide access to the Langston Place pump station to be used by City of Perry staff for maintenance and repairs; Commissioner Kemp seconded; all in favor and was unanimously recommended for approval.

B. Public Hearing (Planning Commission decision) - None

### 8. Other Business

- Commission questions or comments None
- 9. <u>Adjournment:</u> there being no further business to come before the Commission the meeting was adjourned at 6:44pm.



### RESOLUTION TO ACCEPT DONATION OF PROPERTY FROM UTILITY SERVICE REALTY CO., INC. FOR USE AS A RIGHT-OF-WAY AND DEDICATED PUBLIC STORM WATER DRAINAGE POND

WHEREAS, the City of Perry, Georgia, ("City") desires to construct a right-of-way providing direct access from General Courtney Hodges Boulevard to Creekwood Park; and

WHEREAS, Utility Service Realty Co., Inc. has offered to donate certain real property to be used as part of the right-of-way to the City; and

WHEREAS, a portion of the property to be donated will become part of the right-of-way and a portion of the property will be maintained as a public storm water drainage pond; and

WHEREAS, the City agrees to maintain the existing storm water drainage pond as a public storm water pond in compliance with the City's MS4 permit; and

WHEREAS, the City has agreed to install its standard, black, decorative metal fencing around the storm water drainage pond and extending along the property line of Utility Service Realty Co., Inc. to connect to the existing fencing at Creekwood Park; and

WHEREAS, the property accepted through this Resolution is as follows (hereinafter "Property"):

Owner of Property: Utility Service Realty Co., Inc.

Parcel Number: a portion of 0P0360 015000

Property: Tract A -0.52 acres and Tract B -0.36 acres

WHEREAS, the legal description for the Property to be donated is as follows:

All that tract or parcel of land situate, lying and being in Land Lot 274 of the 13<sup>th</sup> Land District of Houston County, Georgia, and being shown and designated as **Tract "A"**, **comprising 0.52 acres**, and **Tract "B"**, **comprising 0.36 acres**, and having such shapes, metes, bounds, courses and distances as are shown on a plat of survey prepared by Marty A. McLeod, Georgia Registered Land Surveyor No. 2991, dated August 11, 2021, and recorded in **Plat Book** \_\_\_\_, **Page** \_\_\_\_, Clerk's Office, Houston County Superior Court. Said plat and the recorded copy thereof are hereby made a part of this description by reference thereto; and

WHEREAS, the Mayor and Council of the City of Perry, Georgia ("Mayor" and "Council") by this Resolution desire that the donation of said Property be accepted by the City.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council to accept the Property,

as described above, subject to the following:

- 1. Fee simple title to the Property shall be conveyed "as is" by quitclaim deed;
- 2. Tract "A" shall be dedicated as a public storm water drainage pond that will be maintained by the City in compliance with the City's MS4 permit;
- 3. The City shall install its standard, black, metal decorative fencing with a minimum of six (6) feet in height around the drainage pond and to extend along the property line of the property retained by Utility Service Realty Co., Inc. to connect to the existing fencing at Creekwood Park;
- 4. Tract "B" will be used as part of the right-of-way to Creekwood Park; and
- 5. The City Attorney, or her designee, is directed with respect to the Property as described above, to issue receipt to the donor acknowledging the City's receipt of the donor's donation.

SO RESOLVED this day of September	·, 2021.
	CITY OF PERRY, GEORGIA
Ву:	Randall Walker, Mayor
Attest:	Annie Warren City Clerk

# A RESOLUTION ACCEPTING OWNERSHIP AND MAINTENANCE OF RIGHTS-OF-WAY AND CERTAIN INFRASTRUCTURE IN HAWK'S LANDING SUBDIVISION

WHEREAS, the process to accept ownership and responsibility for maintenance and operation of certain infrastructure and street rights-of-way is by resolution of the Council; and

WHEREAS, the Department of Community Development has inspected the development listed below and has determined the infrastructure and street rights-of-way to meet or exceed minimum City standards;

NOW, THEREFORE THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the City accepts ownership, and the operation and maintenance of the following:

- Water and Sanitary Sewer infrastructure;
- Storm water infrastructure; and
- Streets and Rights-of-way of Hawk's Nest Drive, Newport Avenue, Swainsons Court, Krider Court, Ferruginous Court, Warhawk Court, and Warhawk Drive

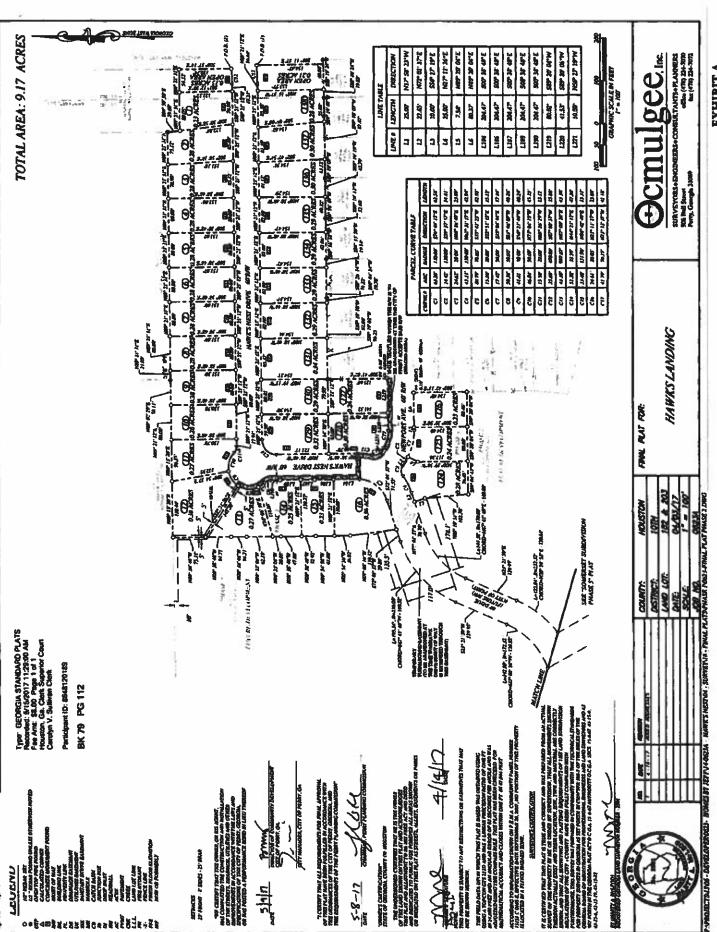
as identified on the plats of survey entitled:

- "Hawks Landing" recorded in the Superior Court Clerk's Office, Houston County in Plat Book 79, Page 112, attached hereto as Exhibit "A";
- "Hawks Landing Phase 2" recorded in said Clerk's Office, in Plat Book 80, Page 258, attached hereto as Exhibit "B"; and
- "Lots 32-41, 89-92 & 139 Hawks Landing Subdivision" recorded in said Clerk's Office, in Plat Book 81, Page 142, attached hereto as Exhibit "C",

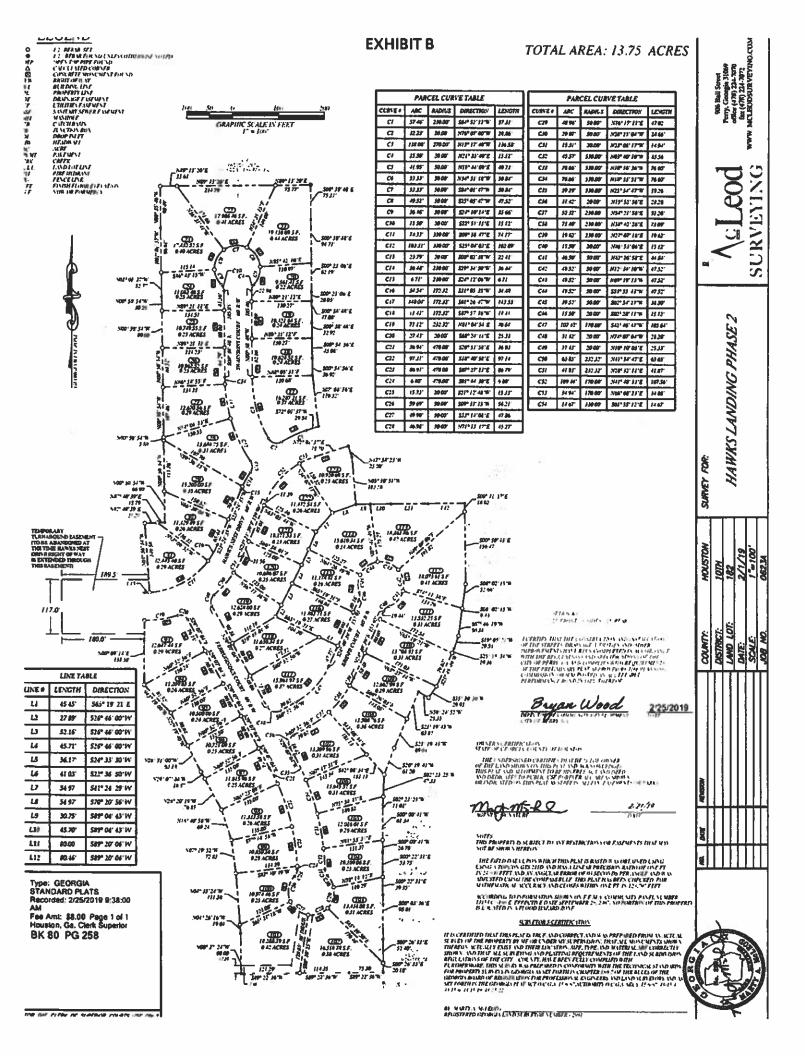
and as shown on the as-built plans of the various phases consisting of a total of 11 pages and of record in the Department of Community Development, copies of which are attached hereto as Exhibit "D".

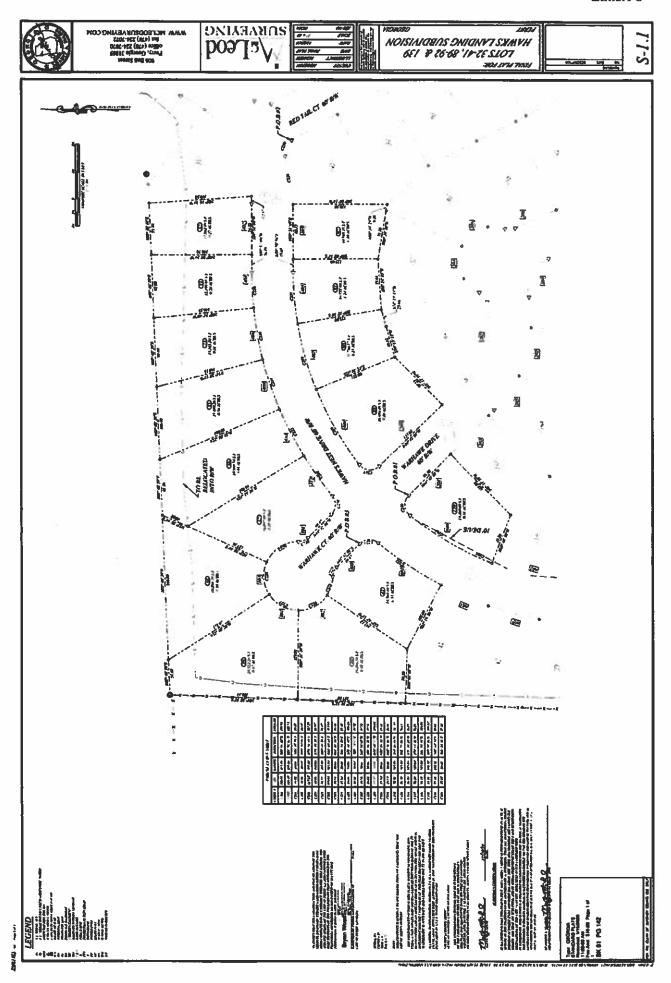
SO RESOLOVED this 21st day of September, 2021.

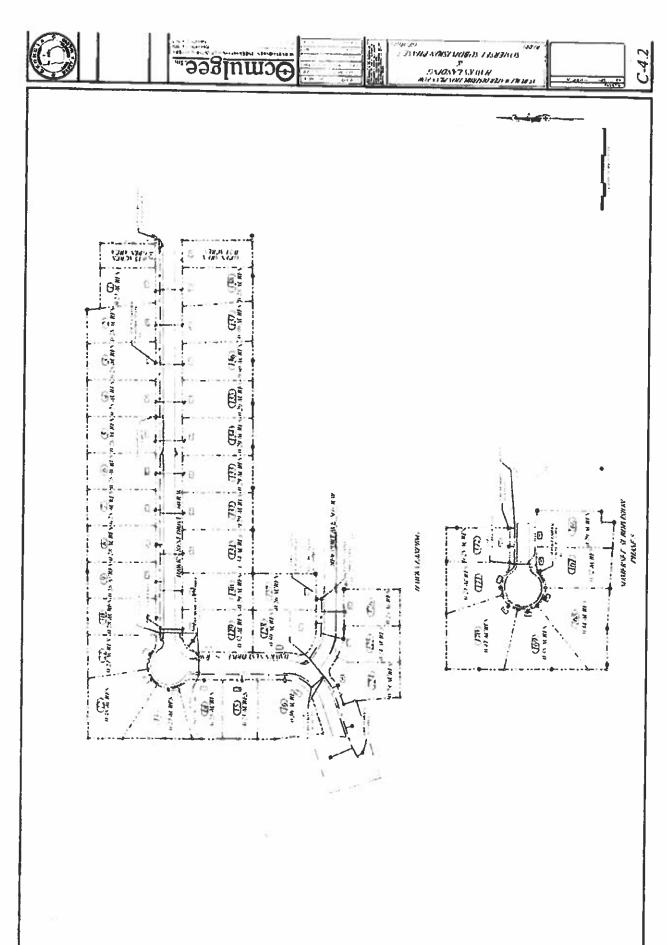
	CITY OF PERRY:	
	BY:	
	Randall Walker, Mayor	10
	ATTEST:	
(CITY SEAL)	Annie Warren, City Clerk	

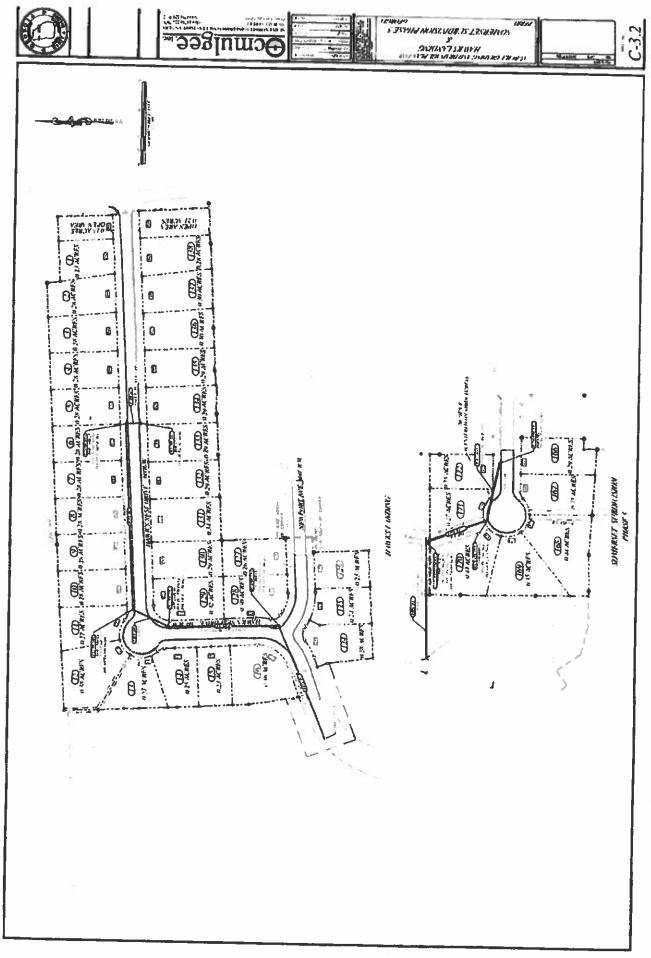


**EXHIBIT A** 



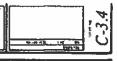


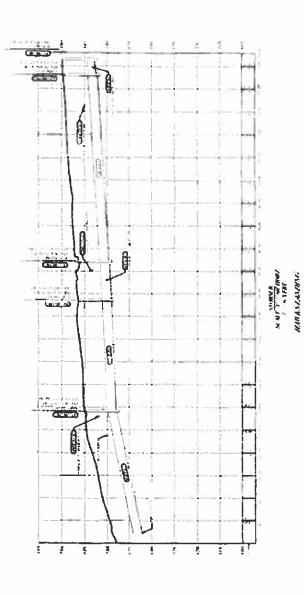


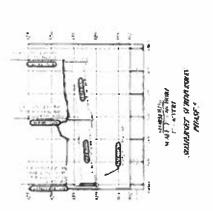


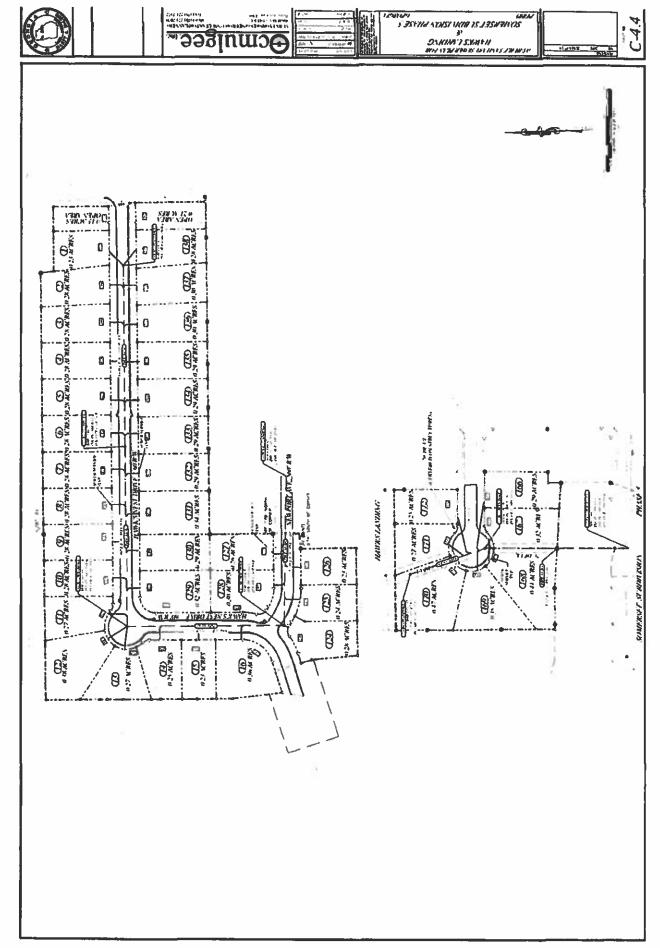








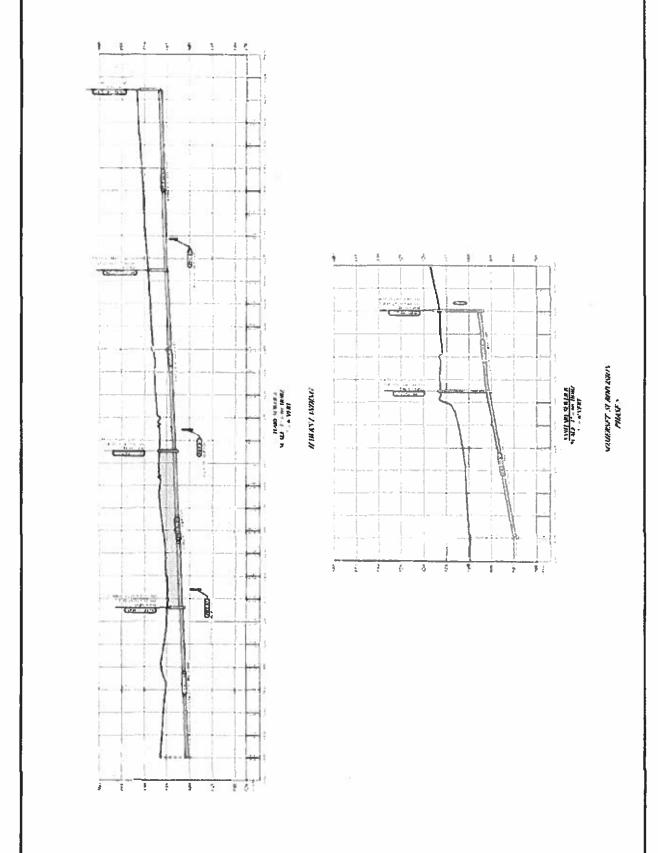


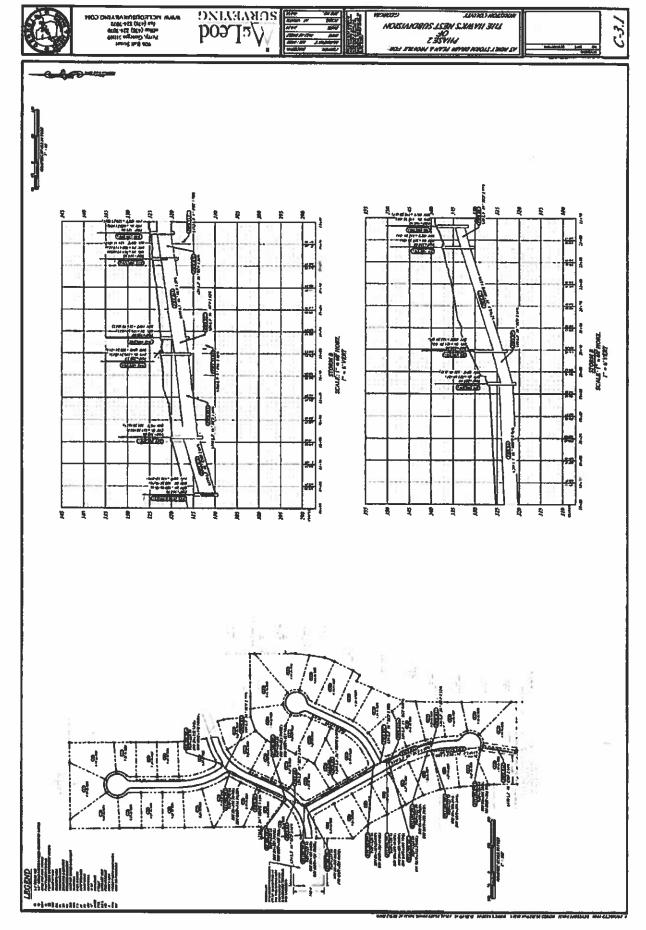


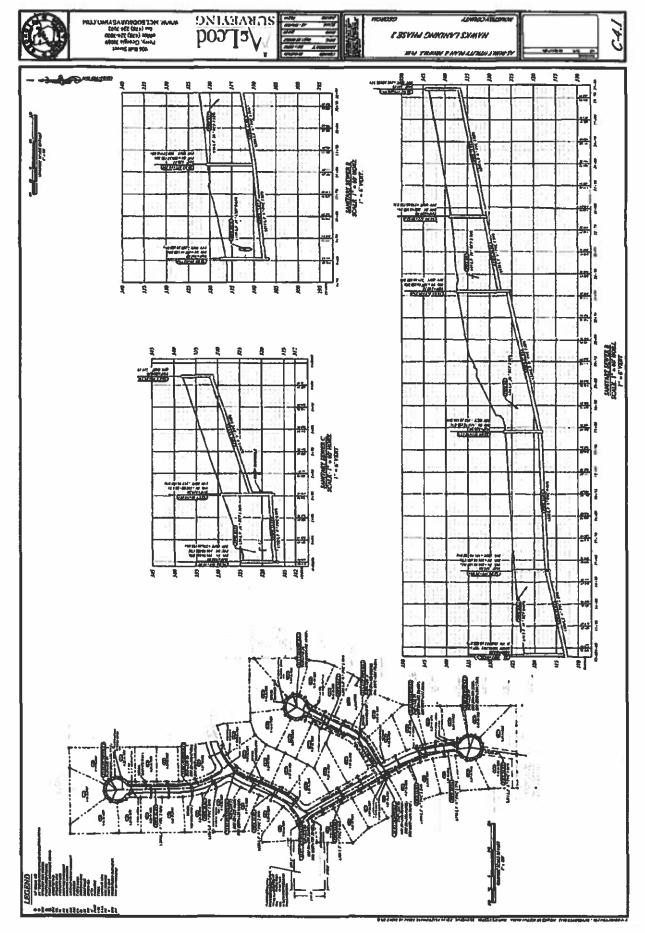
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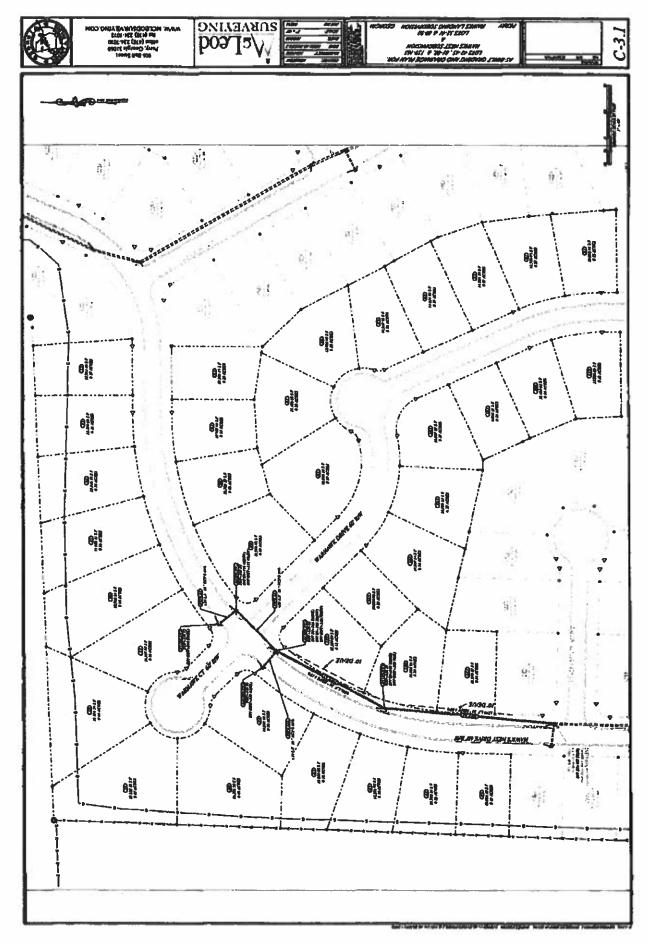


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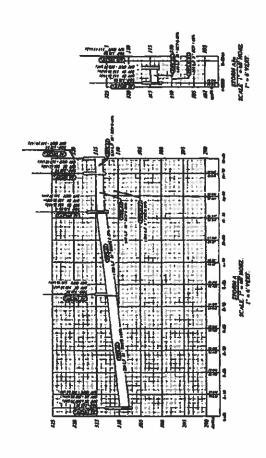


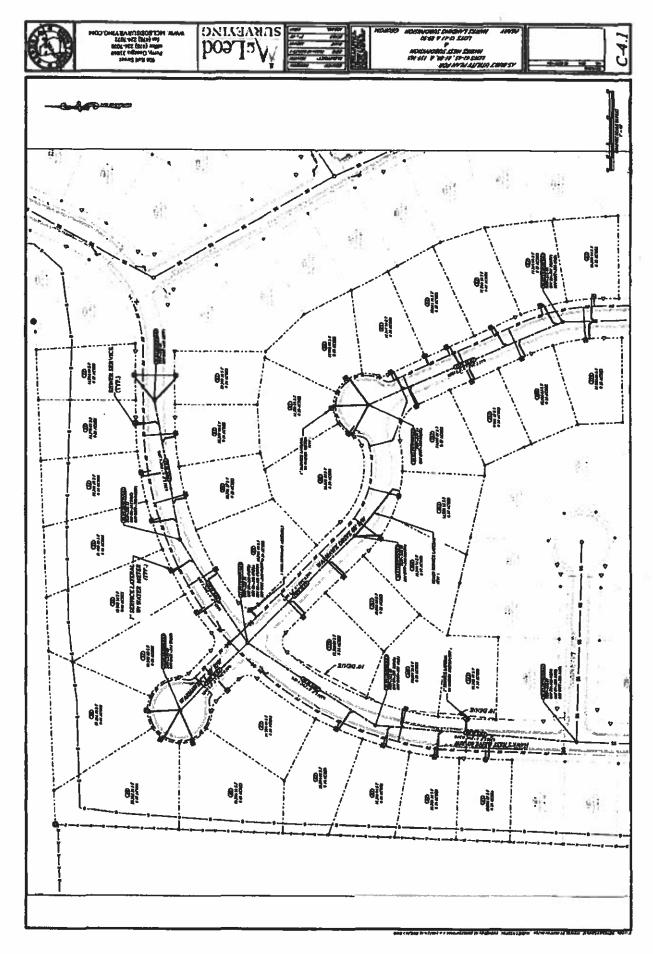


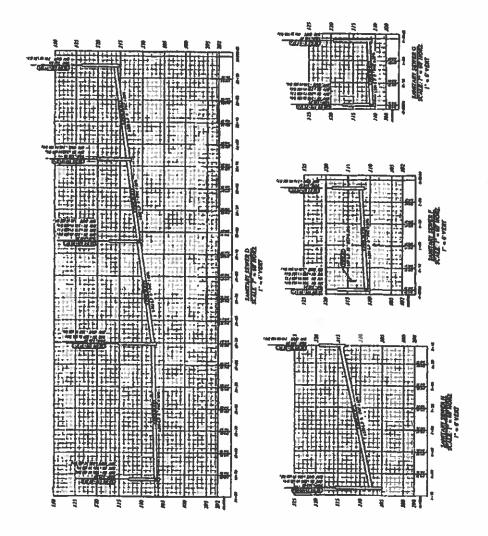












## A RESOLUTION ACCEPTING OWNERSHIP AND MAINTENANCE OF RIGHTS-OF-WAY AND CERTAIN INFRASTRUCTURE IN HAWK'S NEST SUBDIVISION

WHEREAS, the process to accept ownership and responsibility for maintenance and operation of certain infrastructure and street rights-of-way is by resolution of the Council; and

WHEREAS, the Department of Community Development has inspected the development listed below and has determined the infrastructure and street rights-of-way to meet or exceed minimum City standards;

NOW, THEREFORE THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the City accepts ownership, and the operation and maintenance of the following:

- Water and Sanitary Sewer infrastructure:
- Storm water infrastructure; and
- Streets and Rights-of-way of Hawk's Nest Drive, Grey Hawk Court, Farrow Court, and Warhawk Drive

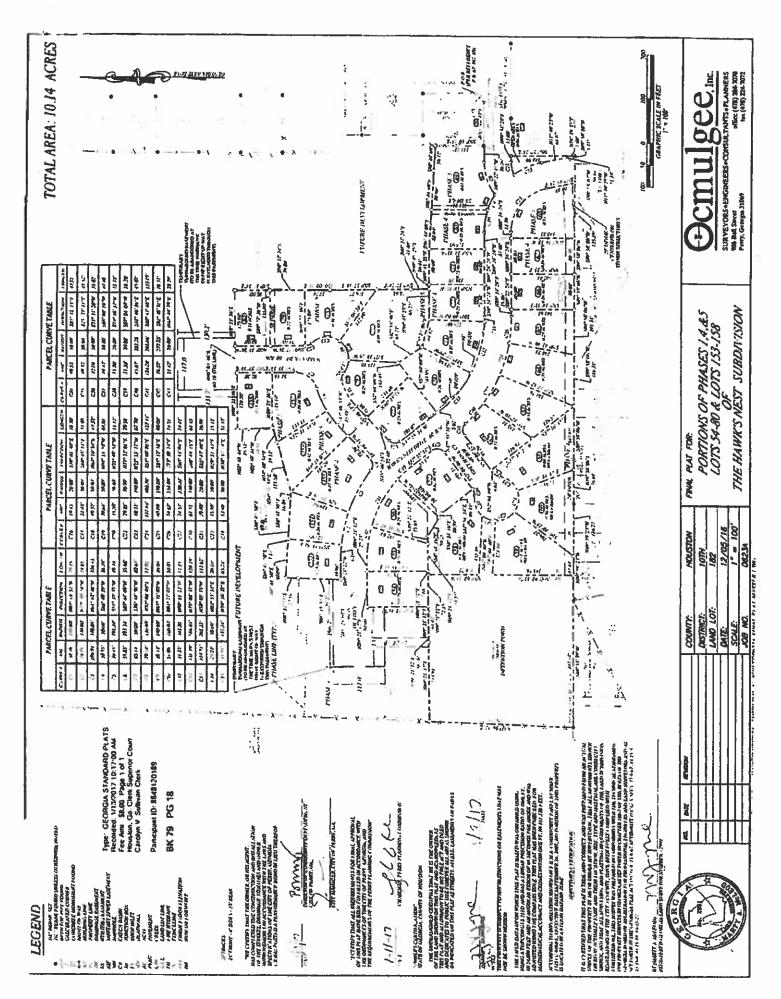
as identified on the plats of survey entitled

- "Portions of Phases 1,4, & 5 Lots 54-80 & Lots 153-158 of The Hawk's Nest Subdivision" recorded in the Superior Court Clerk's Office, Houston County in Plat Book 79, Page 18, attached hereto as Exhibit "A":
- "Portions of Phases 3 & 4 Lots 46-53 & Lots 142-152 of the Hawk's Nest Subdivision" recorded in said Clerk's Office in Plat Book 80, Page 68, attached hereto as Exhibit "B"; and
- "Lots 42-45, 81-88 & 159-165 Hawks Nest Subdivision" recorded in said Clerk's Office in Plat Book 81, Page 143, attached hereto as Exhibit "C"

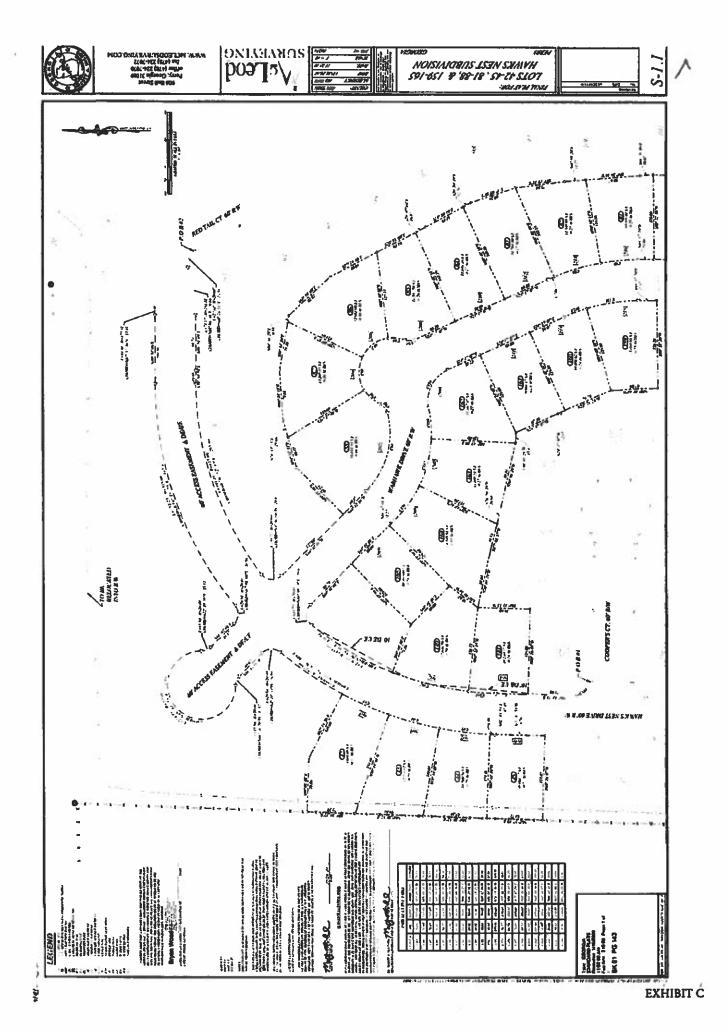
and as shown on the as-built plans for the various phases consisting of 12 pages and of record in the Department of Community Development, copies of which are attached hereto as Exhibit "D".

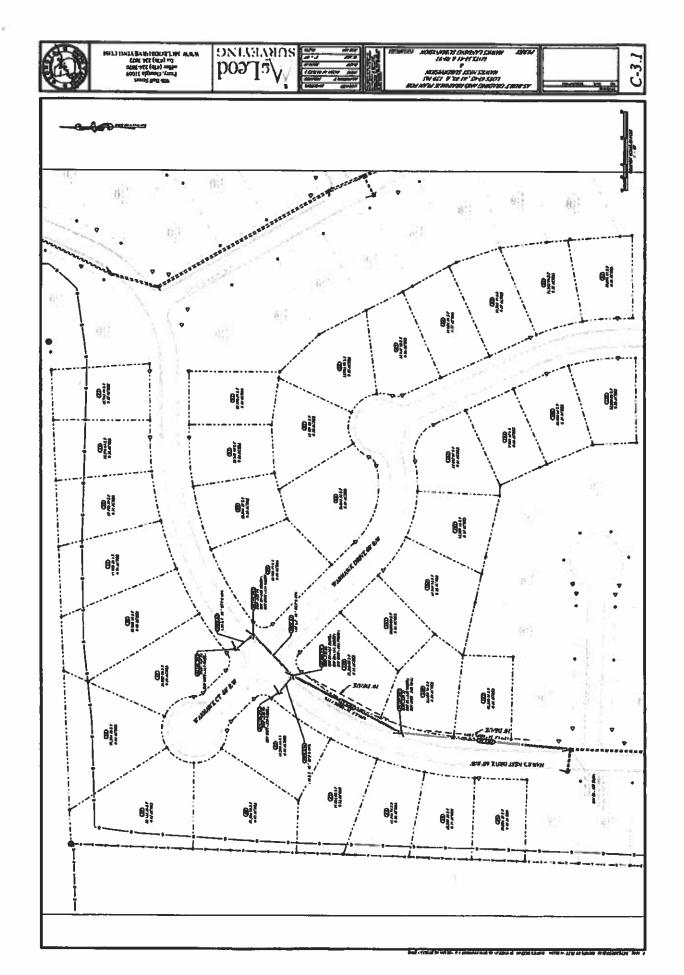
SO RESOLVED this 21st day of September, 2021.

	CITY OF PERRY:	
	BY:	
	Randall Walker, Mayor	
	ATTEST:	
(CITY SEAL)	Annie Warren, City Clerk	



THE RESIDENCE THE PROPERTY OF THE PARTY.





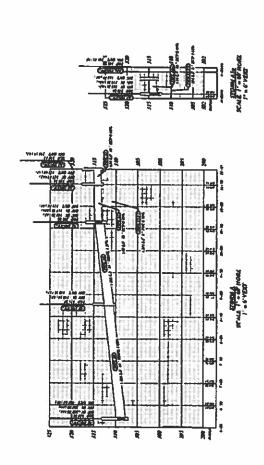


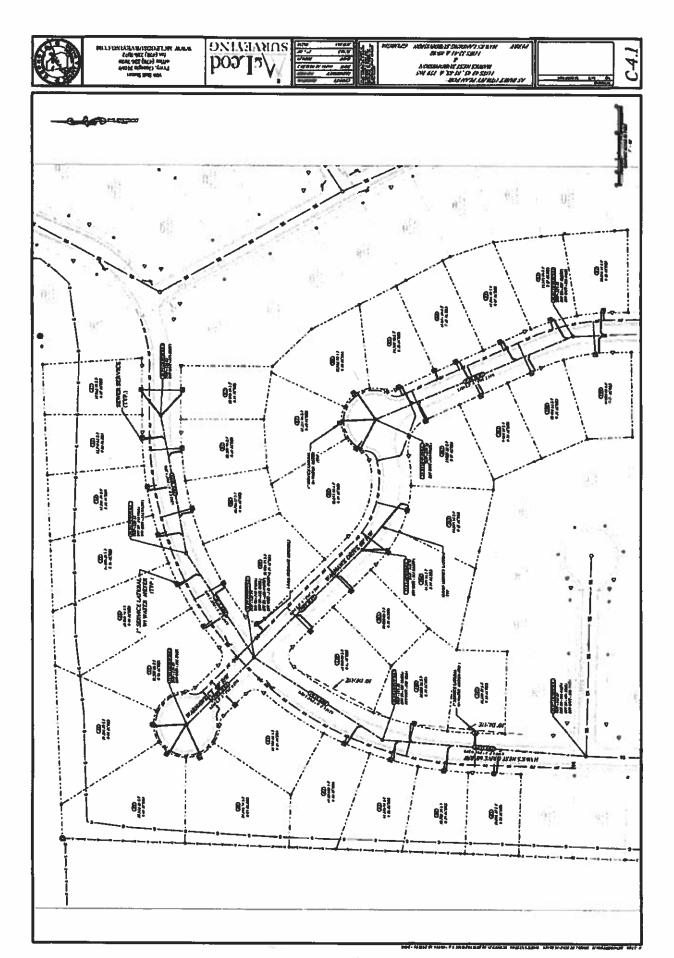




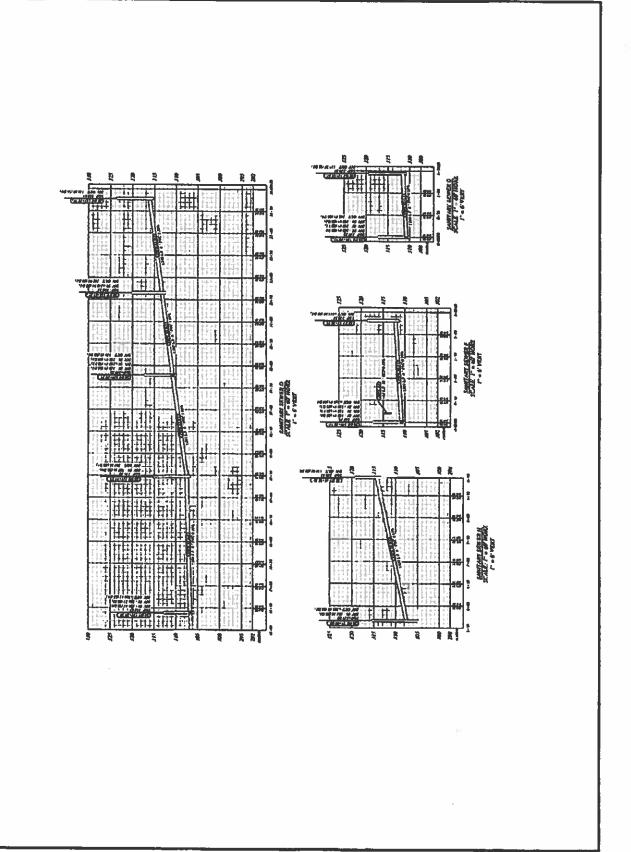
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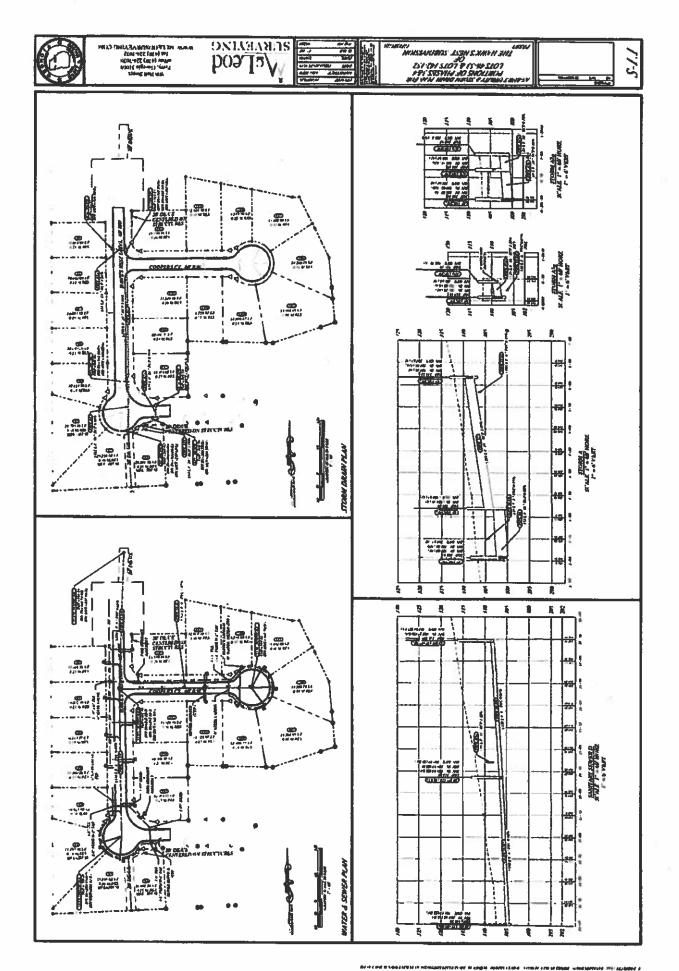












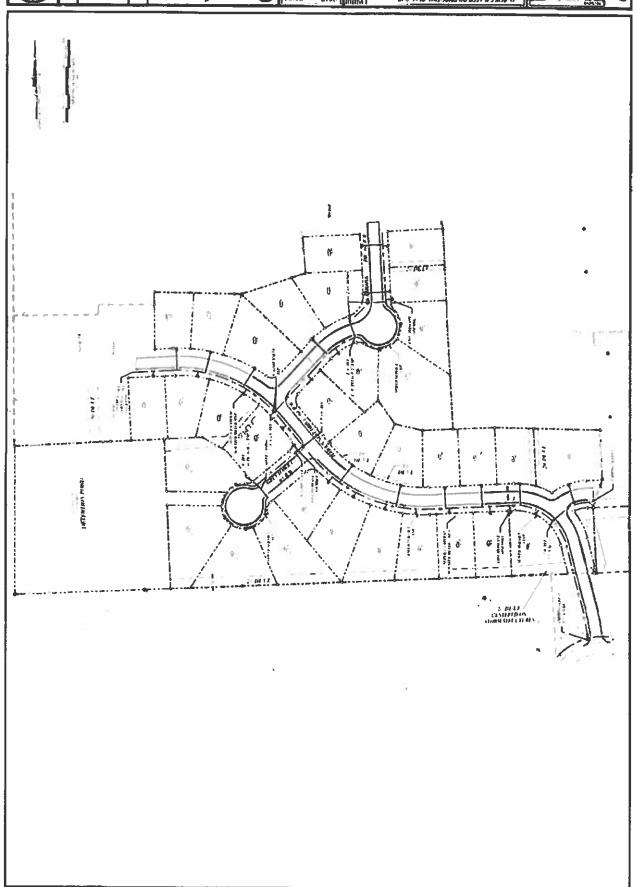










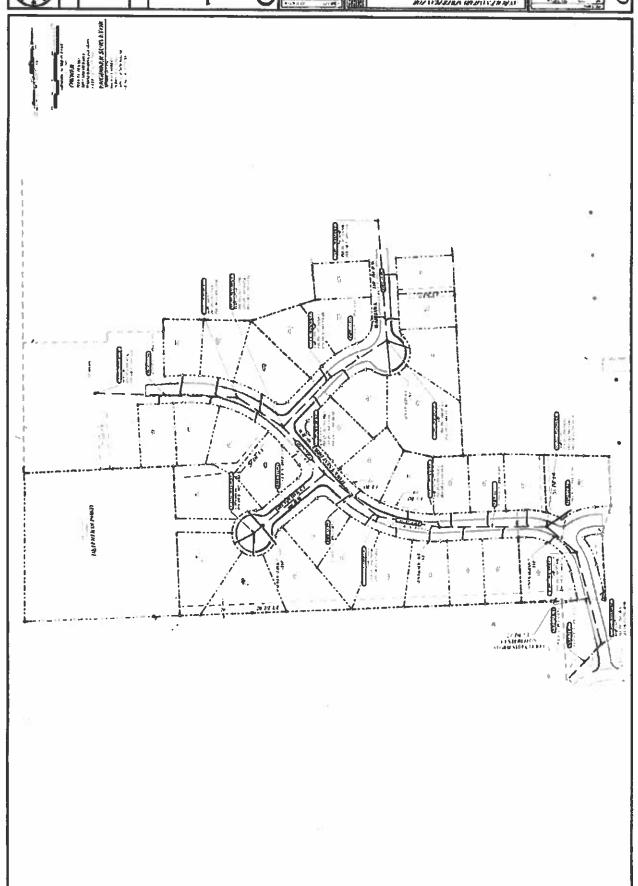


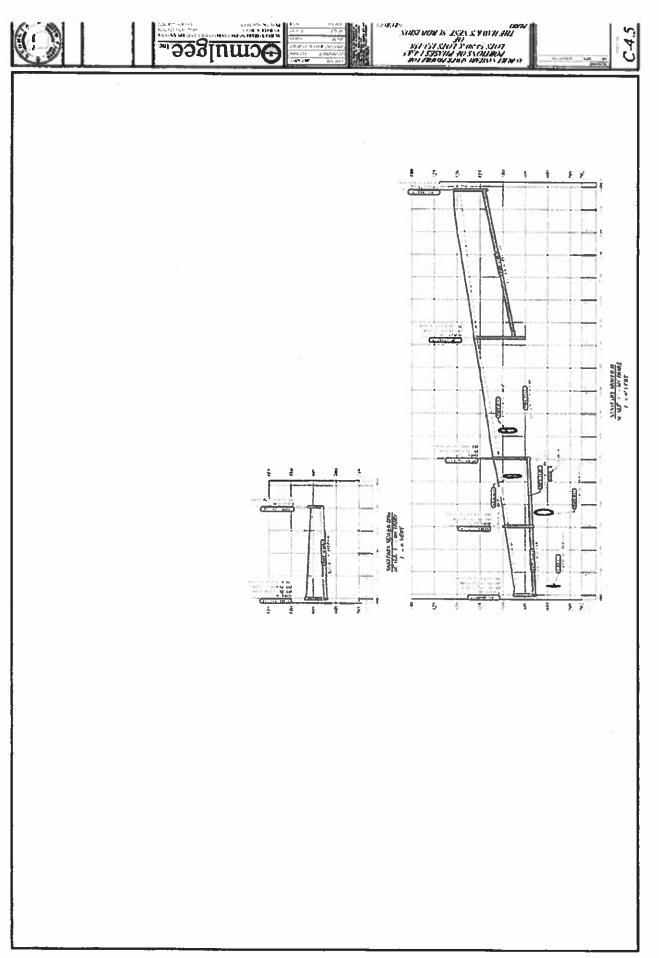


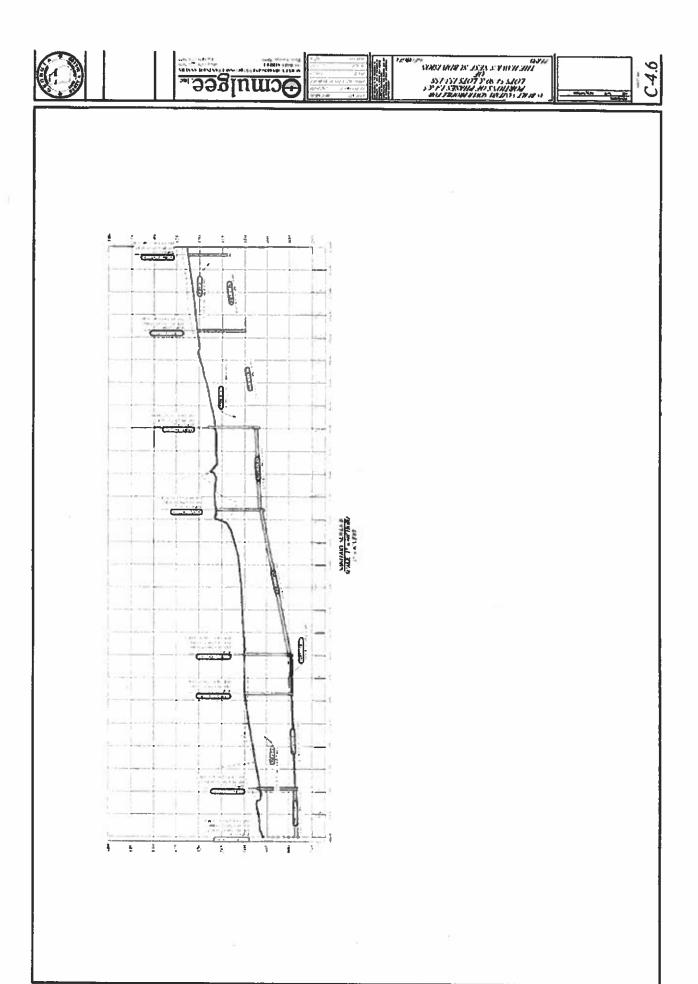


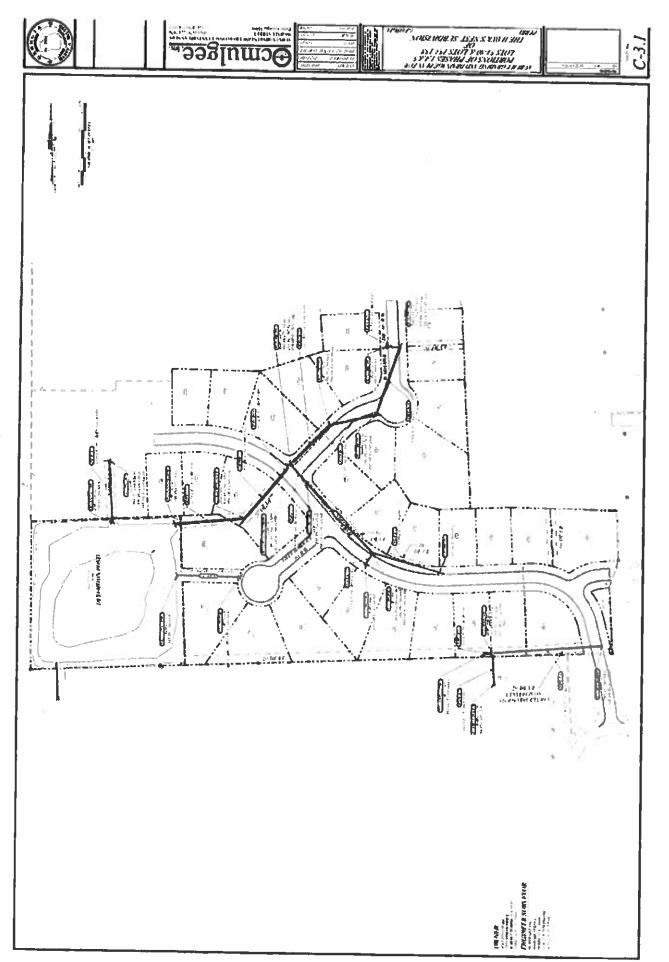


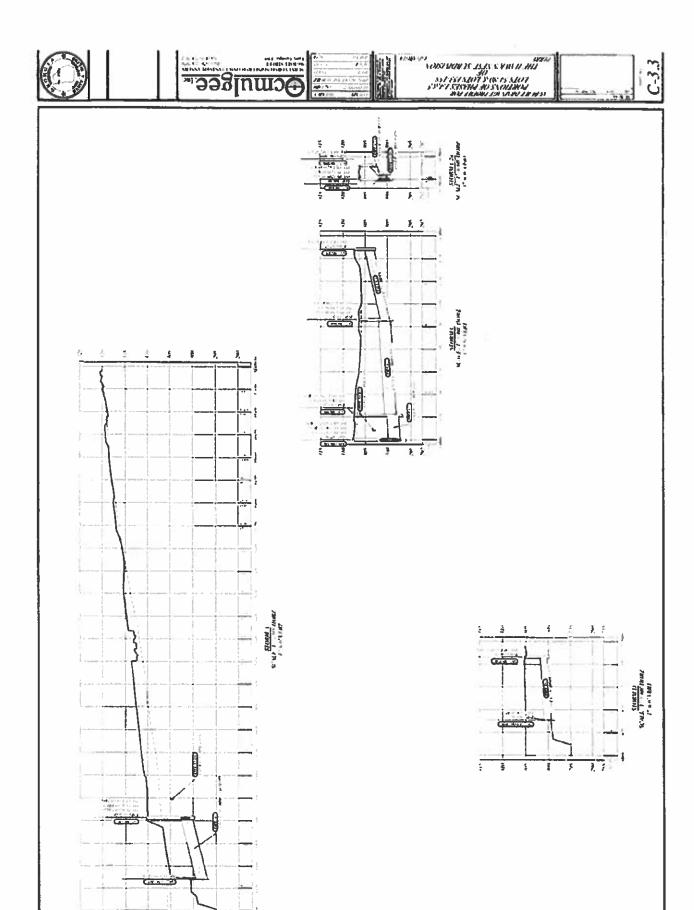


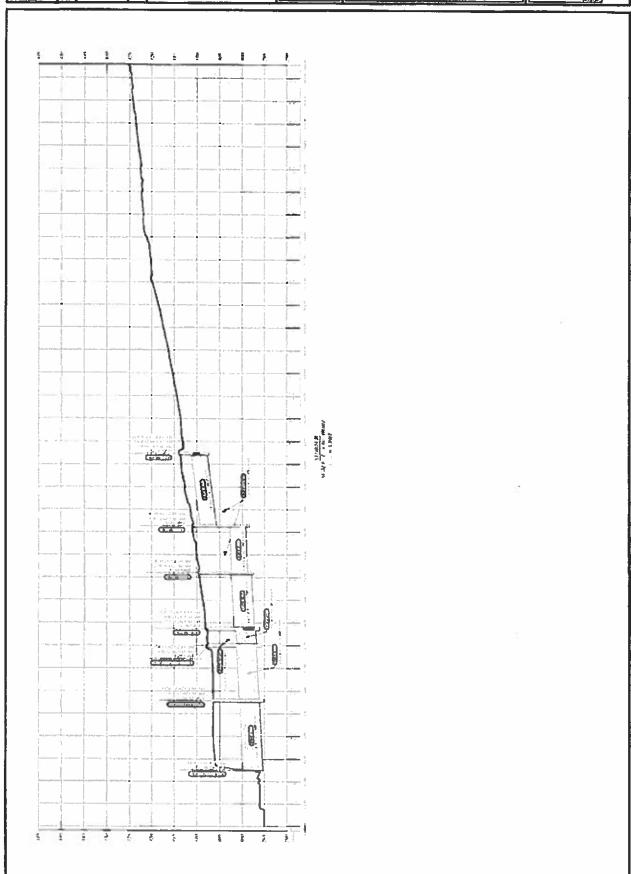












## A RESOLUTION ACCEPTING OWNERSHIP AND MAINTENANCE OF RIGHTS-OF-WAY AND CERTAIN INFRASTRUCTURE IN SOMERSET SUBDIVISION, PHASE 5

WHEREAS, the process to accept ownership and responsibility for maintenance and operation of certain infrastructure and street rights-of-way is by resolution of the Council; and

WHEREAS, the Department of Community Development has inspected the development listed below and has determined the infrastructure and street rights-of-way to meet or exceed minimum City standards.

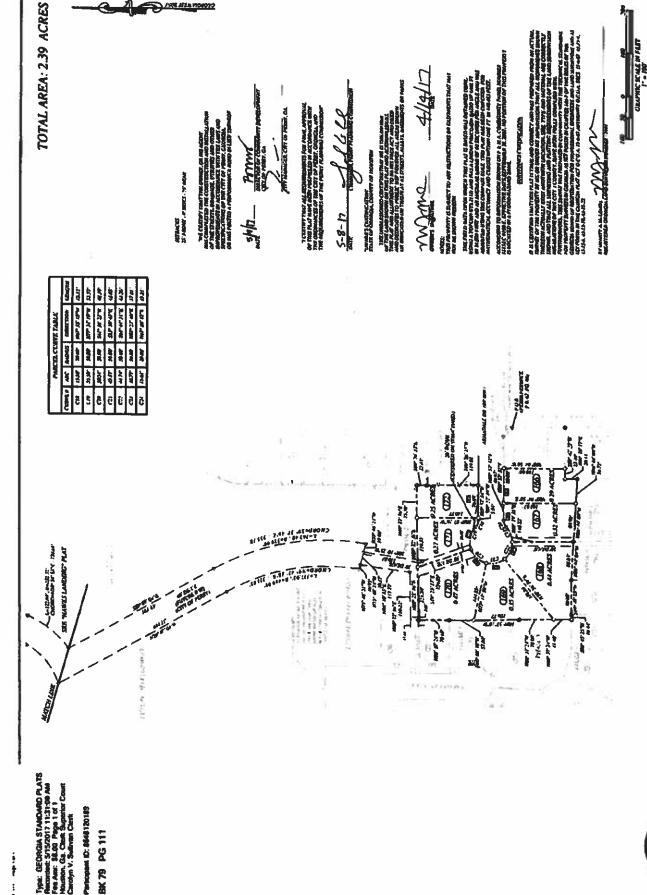
NOW, THEREFORE THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the City accepts ownership, and the operation and maintenance of the following:

- Water and Sanitary Sewer infrastructure;
- Storm water infrastructure; and
- Street and Right-of-way of Armadale Drive

as identified on the plat of survey entitled "Somerset Subdivision Phase 5" recorded in the Superior Court Clerk's Office, Houston County in Plat Book 79, Page 111, attached hereto as Exhibit "A", and as shown on the as-built plans for Hawks Landing and Somerset Subdivision Phase 5 consisting of 5 pages and of record in the Department of Community Development, copies of which are attached hereto as Exhibit "B".

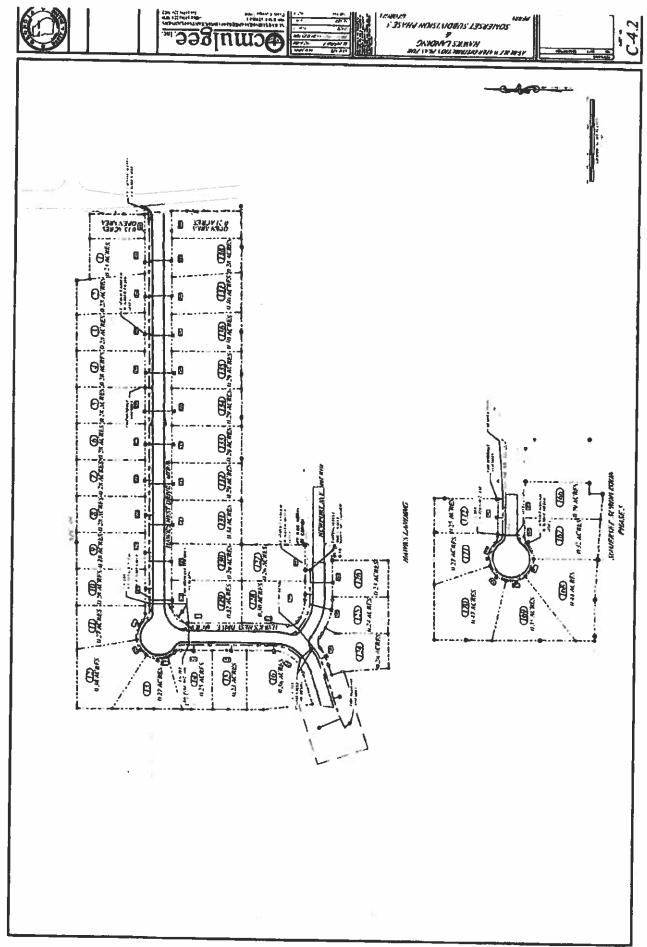
SO RESOLVED this 21st day of September, 2021.

	CITY OF PERRY:	
	BY:	
	Randall Walker, Mayor	
	ATTEST:	
(CITY SEAL)	Annie Warren, City Clerk	



SOMERSET SUBDIVISION PHASE S

FINE PLAT FOR



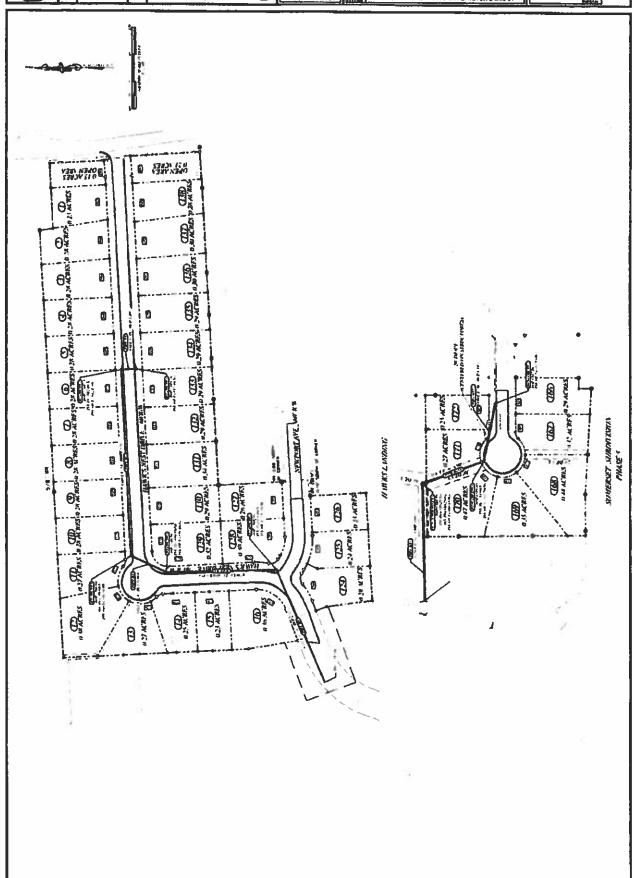














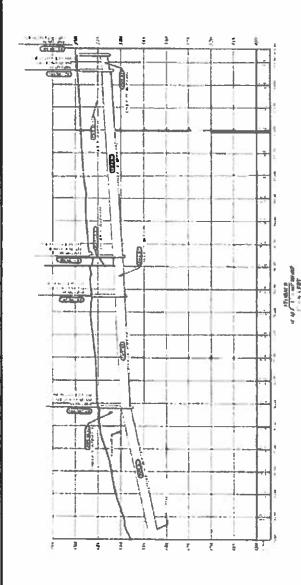


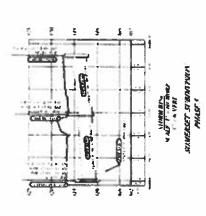


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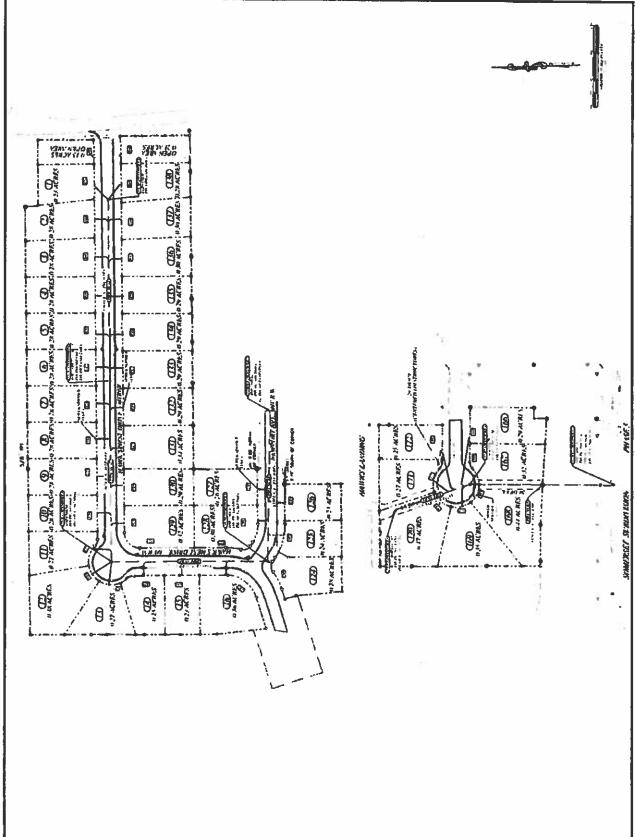








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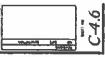


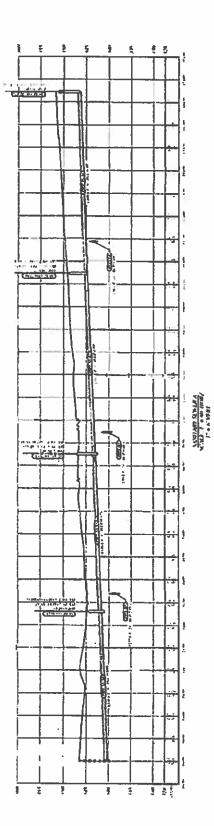


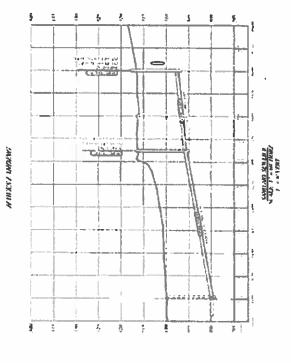




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